

Forensic Auditing Training Camp



**Embassy Suites –Tampa Airport / Westshore
Tampa, Florida**

February 20 - 21, 2018

Sponsored by



American Institute of Healthcare Compliance, Inc.

**431 W. Liberty Street ♦ Medina, Ohio 44256
Toll Free: 866-571-5635 ♦ Cleveland/Akron Area: 330-241-5635
Fax: 330-952-0716 / Contact Us**

Visit our web site at www.aihc-assn.org

**An Internationally Recognized Compliance Training & Certification Leader in Health Care
501(c)(3)Non-Profit Organization**

Forensic Auditing Training Camp Facilitator

Joanne Byron, CEO

LPN, BS, CCA, CMDP, CHA, CHCO, CHBS, CHCM, CIFHA, OHCC, ICDCT-CM, ICDCT-PCS

Ms. Byron is the founder of the American Institute of Healthcare Compliance (AIHC) and chairperson of the Board of Directors. Under the direction of the Forensic Audit Oversight Committee and Board of Directors, Joanne developed the course curriculum for this program. Joanne is affiliated with the following organizations in addition to AIHC: AHIMA (American Health Information Management Association), HiMSS (Healthcare Information and Management Systems Society); MGMA (Medical Group Management Association); and the Professional Association of Healthcare Coding Specialist (PAHCS). She has over thirty five years of experience in health care consulting and administration. She has served as an expert witness in legal cases and offers her investigative auditing expertise in areas of AR Analysis for Embezzlement, Fraudulent Coding & Detecting Altered Paper and EHR Documentation, Inappropriate EHR Authentication and Detecting Imposters.

Who Should Attend

This training camp is designed for experienced Healthcare Administrators and Executives involved in the auditing of business systems, processes, compliance, documentation, and records.



Attend the Forensic Auditing Training Camp and Earn Up to 18 Continuing Education Units



This program has been approved for **18 continuing education units (CEUs)** by the American Institute of Healthcare Compliance (AIHC) for AIHC Certified Professionals.



This program has been approved for **18 continuing education units (CEUs)** for use in fulfilling the continuing education requirements of the American Health Information Management Association (AHIMA). Granting prior approval from AHIMA does not constitute endorsement of the program content or its program sponsor.

Learning Objectives

Introduction to Criminal Investigations and Forensic Auditing in Health Care

- FBI and White-Collar Crime
- Financial Investigations & Embezzlement
- Social Media Checks
- NHCAA
- Medical Identity Theft
- Difference between Internal and External Investigations
- Steps to Conduct an Internal Forensic Investigation

Accepting the Investigation

- Investigation Checklist
- 10 Common Investigation Mistakes – What Not to Do
- Qualifications – What to Consider When Accepting the Investigation
- Difference between White, Blue, Red and Pink Collar Crimes
- Availability and Meeting Regulatory Deadlines (HIPAA, CMS Fraud & Abuse)
- Conflict of Interest & Recusing Yourself
- Understanding Bias and the Investigative Process

Planning the Internal Work Place Investigation

- Drafting the Plan – Reconnaissance
- Collecting and Handling Evidence
- IT and Digital Evidence
- Chain of Custody (CoC) Tracking and Documentation Requirements

Gathering Audit Evidence

- Characteristics of Objective Evidence
- Managing Evidence
- Detecting Problems when Auditing EMR/EHR for Evidence
- Securing Data as Potential Evidence
- Differentiating between Medical ID Theft or Falsified Data

Gathering Evidence through the Interview Process

- The Interview Process – Preliminary Considerations
- Fine-Tuning Your Approach
- Interview the Subject
- Assessing Credibility and Detecting Deception
- Interview Memos and Documentation

Analyzing Data and Report Findings

- Avoiding Bias, Analyzing Issues and Objective Report Writing
- Burden of Proof
- Recommended Basic Report Structure
- Writing the Report
- Complex Report Models
- Dissemination of information and Security of Communications

Training Camp Registration Cost

Tuition: \$825.00

Early Bird Discount: \$695.00 (available until Friday, December 22, 2017, 12:00 pm EST)

AIHC Members: \$695.00 (after the Early Bird Discount ends)

Registration Deadline: January 26, 2018, 12:00 pm EST

Non-Members: [Click Here](#) to register online

AIHC Members: Locate this training camp in the [AIHC Members Store](#)

OR print the registration form at the end of this packet and mail or fax it to:

American Institute of Healthcare Compliance

431 W. Liberty Street

Medina, OH 44256

FAX: 330-952-0716

If you miss the registration deadline, call us toll free: 866-571-5635

[Click Here](#) to view our payment options

[Click Here](#) to view our Refund and Transfer Policy

Training Camp Agenda

Tuesday, February 20, 2018

8:00 am – Check in

8:30 am – Lecture begins

Lunch is provided

4:30 pm – Lecture Adjourns

Wednesday, February 21, 2018

7:45 am – Check in

8:00 am – Lecture begins

Lunch is provided

3:00 pm – Lecture Adjourns

Class size is limited to provide an optimal learning experience – the agenda is subject to change

All travel arrangements should be made in accordance with the camp schedule. Late arrival or early departure will restrict the amount of knowledge obtained to certify and could affect the amount of CEUs earned.

Included in the Training Camp Tuition

- Training Materials & Pre-Camp Web Page
 - “Internal Forensic Auditing Reference Guide” by American Institute of Healthcare Compliance [downloadable ebook]
 - “Investigative Interviewing” by Meric Craig Bloch
- Intensive Two (2) - Day Classroom Training
- Daily Lunch (*Tuesday and Wednesday*)
- First Year Membership to AIHC (Non-Members Only)

Option to Certify

Eligibility Requirements for the Certified Internal Forensic Healthcare Auditor (CIFHA) Exam

AIHC recommends you have at least *one* of the following:

- You are currently a Licensed Healthcare Professional (such as LPN, RN, NP, PA, PT, OT, MD, DO, DC, etc) **OR**
- Five (5) or more years of Auditing experience, preferably as an IT security expert or as an auditor with a clinic or medical* **OR**
- One (or more) of the following:
 - College degree in Health Care Administration
 - Certified Public Accountant (CPA)
 - Certified Healthcare Auditor (CHA, CPMA)
 - Certified Healthcare Collections Manager (CHCM)
 - Certified in Healthcare Compliance (OHCC, CHC, CCEP or CCEP-I)
 - Certified HIPAA Compliance Officer (CHCO, CHPS, CHPC)
 - Certified Medical Documentation Professional (CMDP)/CDI certification
 - Certified Documentation Improvement Practitioner (CDIP)
 - Registered Health Information Technologist (RHIT)
 - Registered Health Information Administrator (RHIA)
 - Certified Coding Specialist - Physician (CCS-P)
 - Certified Coding Specialist (CCS)
 - Certified Coding Associate (CCA)

**Note: Auditing can be in any area of Accounts Receivables, Billing, Coding and/or health care business systems, such as HIPAA, Compliance, Documentation or Quality Improvement.*

The online exam can be taken from the comfort of your home or office by appointment only and scheduled with a professional AIHC proctor. The certification exam is OPTIONAL, but the cost is INCLUDED in your training camp tuition, provided you take the exam within three months of completing the training camp. [Click Here](#) for more information regarding the CIFHA exam.

Maintaining Your CIFHA Credential

AIHC offers free and low cost (\$35) CEU programs to our members

Once you are certified, you need to maintain your credentials by earning eight (8) continuing education units (CEUs) annually. Review continuing education requirements with our online [CEU Renewal Chart](#).

Training Camp Location



**EMBASSY
SUITES**
— by Hilton™ —

Embassy Suites Tampa Airport / Westshore
555 North Westshore Boulevard
Tampa, Florida 33609
Phone: 813-875-1555 / Fax: 813-287-3664

Special Event Room Rates

One (1) Bedroom Suite with two (2) Queen Beds: \$179.00

Complimentary Cooked-to-order Breakfast & Evening Reception
Check-in: 3:00 pm / Check-out: 12:00 pm

Reservation Deadline: January 26, 2018

Reservations must be made by phone: 813-875-1555

Inform the hotel you are attending the **Forensic Auditing Training Camp** through the American Institute of Healthcare Compliance (AIHC)

Are you flying to the training camp?

Embassy Suites offers complimentary transportation to and from Tampa International Airport and any destination within a two (2) mile radius!





Forensic Auditing Training Camp: Tampa, FL
Registration Form
EARLY BIRD REGISTRATION DEADLINE: December 22, 2017
FINAL REGISTRATION DEADLINE: January 26, 2018

Print Name/Credentials (one form per person)	Enrollment Date	Office use ONLY Date Received: Books Ordered: Web Site Access Granted: TILA <input type="checkbox"/> Yes <input type="checkbox"/> No
Employer Name and Address: <input type="checkbox"/> Ship texts here <i>Is Employer paying for this course?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No		Home Address: <input type="checkbox"/> Ship texts here
Clearly <u>PRINT YOUR EMAIL ADDRESS(ES)</u> For website administration & registration: Primary: Alternate:		
Work Phone/Ext.:	Home Phone:	Cell Phone:
<p>Early Bird Pricing <input type="checkbox"/> Tuition: \$695 <input type="checkbox"/> AIHC Member ID #: _____</p> <p>Mail or Fax: Charge My Credit Card: <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover Fax to: 330-952-0716</p> <p>Paying by American Express? Click Here to register and pay online!</p> <p>Card #: _____ Sec Code _____ Exp. Date _____</p> <p>Billing address for credit card: _____</p> <p>Name as it appears on the card: _____</p> <p>Authorized Signature & Date: _____</p>		
<p align="center">Paying by Corporate Check? Amount Due: _____ Please make checks payable to: AIHC</p> <p align="center">Mail to: American Institute of Healthcare Compliance 431 W. Liberty Street Medina, OH 44256 PHONE: 330-241-5635 / FAX: 330-952-0716</p> <p align="center">Please visit our website at www.aihc-assn.org for more information about our company. Inquiries should be made to Contact Us</p> <p align="center">How did you hear about us?</p> <p><input type="checkbox"/> Mailing <input type="checkbox"/> Email <input type="checkbox"/> Co-worker <input type="checkbox"/> AIHC web site <input type="checkbox"/> AHIMA web site <input type="checkbox"/> Facebook <input type="checkbox"/> Other _____</p>		

American Institute of Healthcare Compliance, Inc.

Membership Application / Required for non-members enrolling in this program (Membership is included in price of tuition for NEW MEMBERS ONLY)

Job/Position (title & brief description):

Are you certified by any organization? Please indicate certification and company name:

Are you a licensed clinical professional? Please check all appropriate boxes:

- | | |
|---|---|
| <input type="checkbox"/> MD/DO | <input type="checkbox"/> Physician Assistant |
| <input type="checkbox"/> Chiropractor | <input type="checkbox"/> Nurse Practitioner/Midwife |
| <input type="checkbox"/> Doctor of Podiatric Medicine | <input type="checkbox"/> Registered Nurse |
| <input type="checkbox"/> Physical Therapist | <input type="checkbox"/> Licensed Practical Nurse |
| <input type="checkbox"/> Occupational Therapist | <input type="checkbox"/> Medical Assistant |
| <input type="checkbox"/> Speech-Language Pathologist | <input type="checkbox"/> Other: (specify) |
| <input type="checkbox"/> Kinesiotherapist | _____ |

OIG Exclusion:

Have you ever been

- 1) Notified that you were under investigation for; investigated for; charged with; or convicted of any offense relating to Medicaid or Medicare fraud?
- 2) Have you ever been on the OIG exclusion list?

Membership Requirement (Restriction)

AIHC membership is open to the public, health care workers and administrators as well as certified healthcare auditors, collectors and compliance officers. To uphold to a higher standard, AIHC follows the guidelines recommended by the Office of the Inspector General (OIG) regarding retention of excluded individuals.

For many years the Congress of the United States has worked diligently to protect the health and welfare of the nation's elderly and poor by implementing legislation to prevent certain individuals and businesses from participating in Federally-funded health care programs. The OIG, under this Congressional mandate, established a program to exclude individuals and entities affected by these various legal authorities, contained in sections [1128](#) and [1156](#) of the [Social Security Act](#), and maintains a list of all currently excluded parties called the List of Excluded Individuals/Entities. (See OIG website at www.oig.hhs.gov)

No individual whose name appears on the OIG Excluded Individuals Entities List may hold membership in AIHC; and any member whose name is added to this list will have his/her membership status revoked without refund.

"My signature below indicates I have read this restriction to membership and attest that I am not currently on the OIG exclusion list at the date this application has been submitted for membership to the American Institute of Healthcare Compliance."

Signature

Date