

On-Demand

HIPAA Staff Training

A Continuing Education Training Program

New Hire and Annual Training for Individuals Employed by a HIPAA Covered Entity or a Business Associate of a Healthcare Organization



Sponsored by The American Institute of Healthcare Compliance (AIHC)

AIHC is a nonprofit 501(c)(3) organization and an internationally recognized leader in healthcare compliance training and certification. Our mission is to provide education, certification, and continuing education to healthcare administrators at a reasonable cost through our classroom and web-based training programs. Our goal is to improve the competency of medical facility management in an increasingly complex regulatory environment. We seek to promote the increased quality of administrative healthcare systems in the United States by building an international network of credentialed healthcare professionals.

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Who Benefits from This Training

This program is designed for individuals employed by a HIPAA covered entity or a business associate of a covered entity in need of either new staff onboarding HIPAA training or annual staff HIPAA training.

Included in the Course Tuition

- Access to the New Hire and Annual HIPAA Training page on the AIHC Exams website is provided for 90 days.
- An online study guide to review for the Online HIPAA Quiz is provided on the training page.
- The Online HIPAA Quiz is accessed through the training page.
- A Certificate of Completion to give to your employer is awarded for passing the Online HIPAA Quiz with a minimum score of 80%

Computer Requirements and Time Limits

To successfully complete this course, you will need high-speed internet access, email, and [Adobe Reader](#). If you do not have Adobe Reader, use the link provided above to download it for free from the Adobe website.

You will have access to the online AIHC Exams training page for 90 days starting on your enrollment date. Your course enrollment will begin within 2-3 business days of the date that the AIHC Office receives your course tuition payment. You will receive notification from our office when your course enrollment begins. Please check with your employer regarding date requirements for your completion of this training.



The American Institute of Healthcare Compliance, Inc.
www.aihc-assn.org

Toll-Free Phone: (866) 571-5635

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Course Learning Objectives

- Health Insurance Portability and Accountability Act (HIPAA)
- Understanding the Language of HIPAA
- Why Do Privacy and Security Matter?
- What Information Is Protected?
- Confidentiality – Required Under HIPAA Law and By Your Employer
- Your Organization Tracks Who is Accessing Patient Records – Why?
- Can Your Organization Bill Insurance for All Services Without the Patient’s Authorization?
- Security – How You Can Protect PHI
 - Avoid a “Phishing” Attack
 - Be Aware of Malware
 - Internet Hoaxes
 - Email Spam
 - Malicious Software – Ransomware
- What Should You Do If You Are Under “Attack”?

Earn Continuing Education Units (CEUs)



1 CEU: This program has been approved for 1 continuing education unit by the American Institute of Healthcare Compliance for AIHC Certified Professionals.

View the online [CEU Renewal Chart](#) for a summary of the CEUs required to renew credentials held with AIHC.

Cost of this Training: \$15 per Person

How to Register for this Course

Visit our [New Hire and Annual HIPAA Training](#) page to register yourself, someone at your organization, or even a group of people.

Please [Contact Us](#) regarding any registration questions.



Payment Options

We accept registration payment via credit card or corporate check. You are able to submit your payment information online, by mail, or via fax. Visit our website for more information about AIHC [Payment Options](#).



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