

Clinical Documentation Improvement for the Medical Office

Training Camp

Charlotte, North Carolina • October 2-3, 2019

Network and train as a Certified Medical Documentation Professional.



****Register at a special discounted price during the Early Bird Special!**

This special pricing ends on August 1st. Scroll down for more details.

Sponsored by The American Institute of Healthcare Compliance (AIHC)

AIHC is a nonprofit 501(c)(3) organization and an internationally recognized leader in healthcare compliance training and certification. Our mission is to provide education, certification, and continuing education to healthcare administrators at a reasonable cost through our classroom and web-based training programs. We seek to improve the competency of medical facility management in an increasingly complex regulatory environment and build an international network of credentialed healthcare professionals.

- [Mission and Vision](#)
- [Board of Directors](#)
- [Professional Staff: Instructors, Corporate Trainers, and Online Course Managers](#)
- [Join Our ListServ to Receive Compliance News and Training Program Updates](#)
- [Contact Us](#)

Course Prerequisites

This training camp is designed for Healthcare Administrators, Office Nurses, coders, professional auditors, and other individuals tasked with the responsibility of improving documentation standards for Medical Practices. View the [Do I Qualify to Take the Certified Medical Documentation Professional \(CMDP\) Exam](#) page for our recommendations for professionals considering the certification option that is part of this training program.

Included in the Training Camp Tuition

- The camp includes two days of classroom training to review key course concepts.
- Lunch is provided both days of the training camp.
- Training materials and access to the online course page are provided.
- Quizzes and downloadable information can be accessed through the online course page after camp ends.
- AIHC Membership is provided for one (1) year *for first time members only*.
- *Optional:* One attempt at the online CMDP Certification Exam is included in the course tuition provided the exam is taken within three (3) months of the last day of the training camp.



Training Camp Facilitators

Joanne Byron

LPN, BS, CCA, CMDP, CHA, CHCO, CHBS, CHCM, CIFHA, OHCC, ICDCT-CM/PCS



Ms. Byron is the founder of the American Institute of Healthcare Compliance and chairperson of the Board of Directors. She has helped in the development of the programs offered through this institute and has served as an instructor for these programs as well. Joanne is affiliated with AAMA (American Association of Medical Assistants), AHIMA (American Health Information Management Association), ASQ (American Society for Quality), and MGMA (Medical Group Management Association). She has over thirty years of experience in health care. Her expertise is conducting business systems and compliance audits. She has served as an expert witness in legal cases with expertise in coding, documentation, collection, and billing compliance.

Katherine Koss-Vyrostek

BA, CHA, CHCO, CIFHA, CPC, CPMA, OHCC, ICDCT-CM



Ms. Koss-Vyrostek has over fifteen years of experience in coding, compliance, auditing, provider training, and corporate education. Katherine has been an American Institute of Healthcare Compliance (AIHC) instructor since 2011. She also manages a practice and provides consulting in areas of compliance, documentation requirements, and coding standards. She is a Certified Professional Coder (CPC), Certified Healthcare Auditor (CHA), Certified Internal Forensic Healthcare Auditor (CIFHA), Certified HIPAA Compliance Officer (CHCO), and Certified Professional Medical Auditor (CPMA). Katherine is affiliated with AIHC, the National Alliance of Medical Accreditation Services (NAMAS), and the American Academy of Professional Coders (AAPC).

Keynote Speaker

Heather Skelton, Attorney at Law



Ms. Skelton's focus is in healthcare law specializing in medical office compliance, practice management, and representing physicians. She also specializes in managed care contracting. Her expertise includes healthcare regulations, employment law, and business law, including partnerships and dissolutions. She is a member of the American Health Lawyers Association and the North Carolina Society of Healthcare Attorneys. Heather is also a member of the AIHC Board of Directors and volunteers her time to speak at AIHC training events.

Training Camp Learning Objectives

Class size is limited to provide an optimal learning experience and the agenda is subject to change.

Wednesday, October 2, 2019

- E&M Updates and Documentation Principles
 - CMS Intends to Lift Documentation Burdens from Providers – changes for 2019-2021
 - EHR Assessment & Management Services
 - Remote Monitoring Codes
 - Care Management Services
 - Electronic Health Records, ONC, and the Interoperability Roadmap
 - Impact of External Forces on Documentation and Use of the EHR
 - Current E&M Documentation Guidelines Are Not Likely to Change Any Time Soon
 - Using the “4 X 4” Method



The American Institute of Healthcare Compliance, Inc.

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Toll-Free Phone: (866) 571-5635

Training Camp Learning Objectives, continued

- The CDI Professional's Role in Leadership
 - Facing Leadership Challenges of a Medical Office CDI Professional
 - Leadership Approaches
- Language of Medicine
 - Documentation and Compliant Recordkeeping Principles
 - Signature Requirements
 - OIG Findings After a Review of EHR Implementation and Evaluation & Management Coding/Documentation
 - How to Detect Cloned Documentation
- Documentation Guidelines for Medications, Supplies, and Diagnostic Test
 - Drugs, Biologicals (Medications), and Supplies
 - Ordering Supplies Not Requiring a Certificate of Medical Necessity
 - DME and Provider Documentation of the Certificate of Medical Necessity
 - Documentation Compliance Tips for: Ordering Oxygen Supplies and Equipment, Ordering Transcutaneous Electrical Nerve Stimulators (TENS), and Enteral Nutrition Orders
 - Documentation Requirements for Laboratory and Radiology Claims
- Documentation Guidelines for Procedures, Treatments, and Telehealth Services
 - Documentation Requirements for Office Procedures
 - Guidelines for Repair Procedures on the Integumentary System
 - Documenting Surgical Dressings for Qualifying Wounds
 - Staging Pressure Ulcers and Appropriate Documentation
 - Negative Pressure Wound Therapy
 - Telehealth Documentation
- Medicaid Documentation Guidelines
 - Emergency Transport and Emergency Department Physician
 - Admission to the Intensive Care Unit
 - Surgeon Consult, Recommendation, Surgeon Operative Notes, and Post-Surgery Documentation
 - Rehabilitation Services
 - Durable Medical Equipment Providers and Services
 - Mental Health Services
- Documentation and Reimbursement Group Exercises

Thursday, October 3, 2019

- **Keynote Speaker: Heather Skelton, Attorney at Law**
- Interactive Work Groups



Training Camp Learning Objectives, continued

- Evaluation and Management (E&M) Documentation Requirements 2019-2021
 - Elements of the Progress Notes
 - Overpayment Leading to Fraud Investigation
 - Documenting the Patient History: the “Who, What, and Why” of the Encounter
 - Documenting Elements of the History Component
 - Capturing the Examination or Objective Portion of the Visit
 - Components of the Examination Element of E/M
 - 1995 and 1997 Examination Documentation Guidelines
 - Exam Documentation Pointers
 - Medical Decision-Making and CMS Quality Reporting Programs
 - Ranking the Amount & Complexity of Data
 - Risk of Significant Complications, Morbidity, and/or Mortality
 - Medical Decision-Making: Medical Necessity which Determines Payment
 - Combined Billing
 - Time: Documentation of Counseling
 - CMS and Physician Quality Reporting System
 - CMS Renaming EHR Incentive Programs to “Promoting Interoperability (PI) Programs”
- Guidelines for Psychiatric Notes
 - Documenting the Mental Status Exam
 - Psychiatry Services
 - Documentation for Add-On Code 90785 Interactive Complexity
 - The Psychiatric Diagnostic Evaluation
 - Psychotherapy
 - Evaluation & Management and Psychotherapy
 - Cognitive Assessment
 - Care Management
 - Collaborative Management Care
- Diagnosis Coding and ICD-10-CM
 - Basics of ICD-10-CM
 - Avoid Confusion Due to Similar Characters
 - Tabular Notations
 - What is ICD-10-PCS?
- HIPAA Confidentiality, Security, and the Medical Record
 - Special Consideration for Highly Protected Psychotherapy Notes
 - Patient Information Pertaining to Behavioral Health or Substance Abuse
 - Your EHR and Preventing Cyber-Attacks



Earn Continuing Education Units (CEUs)



18 CEUs: This program has been approved for 18 continuing education units by the American Institute of Healthcare Compliance for AIHC Certified Professionals. These continuing education units may be applied towards the Core, Ethics, or HIPAA Category CEU Renewal Requirements for the following AIHC credentials: CMDP, CHA, CIFHA, CHBS, CHCM, and OHCC.



18 CEUs: This program has been approved for 18 continuing education units for use in fulfilling the continuing education requirements of the American Health Information Management Association (AHIMA). Granting prior approval from AHIMA does not constitute endorsement of the program content or its program sponsor.

Core Content Hours Approved: Clinical Data Management, 18 Hours

Optional Certification Exam

Experienced Clinical Documentation Specialists will have the *option* to certify as a Certified Medical Documentation Professional (CMDP) after successful completion of the Comprehensive Clinical Documentation Improvement Training Program. The online exam can be taken remotely from the comfort of your home or office and is only available by appointment with a professional AIHC proctor. Visit the [Certification Exam Cancellation or Rescheduling](#) page for information about AIHC exam policies and rescheduling fees.

Remember: The certification exam is *optional*, but the cost of one exam attempt is *included* in your course tuition provided you take the exam within three months of the last day of the training camp.

Maintaining Your CMDP Credential

Once you are certified, you need to maintain your credential by earning six (6) CEUs annually. View the online [CEU Renewal Chart](#) for a summary of the CEUs required to renew this credential. AIHC also offers free and low-cost CEU programs for our members, please [Contact Us](#) for more information.

**Training Camp Tuition: \$825 \$695 During the Early Bird Special!
Now Until August 1, 2019 12:00pm EST, everyone pays only \$695!**

Some Restrictions Apply: This Early Bird special registration price is only available for registrations purchased for this training camp between April 19, 2019 and August 1, 2019 at 12:00pm EST. After August 1st, Non-Members will pay the full camp tuition of \$825 and AIHC Members will pay the AIHC Member Tuition of \$695. Registration and payment information must be received by the expiration date of August 1, 2019 at 12:00pm EST in order to be eligible for this discounted price. Payments submitted via mail must be received by the AIHC Office by August 1, 2019 at 12:00pm EST. This special discounted pricing will not be held for mailed payments received after 12:00pm EST on August 1st. This special pricing cannot be applied to prior purchases or other AIHC training programs.



How to Register for this Training Camp

Register Online

Non-Members: Register online using the [Course Registration and New AIHC Membership Form](#).

AIHC Members: Register through the [AIHC Member Store](#).

Register Multiple People: If you have two or more people at your organization seeking to enroll in this training camp, visit our website to learn about [Group Registration Discounts](#).

Register Via Mail or Fax: Scroll down for a hard copy enrollment form.



Registration Deadline: September 10, 2019 at 12:00pm EST

Training Camp Location

DoubleTree by Hilton Charlotte Airport

2600 Yorkmont Road

Charlotte, North Carolina 28208

Special Event Room Rate: \$149 per Night (Before Tax)

Sleeping Room Reservation Deadline for the \$149 Rate: September 10, 2019

Make Your Guest Room Reservations with the Hotel Venue by Phone

Call the hotel at (704) 357-9100

Inform the hotel that you are attending the **American Institute of Healthcare Compliance Training Camp** to obtain our discounted room rate.

Complimentary for Guests of the DoubleTree

- Breakfast
- Business center
- Fitness room and pool

Fly into Charlotte Douglas International Airport

The training camp is located by Charlotte Douglas International Airport and the hotel offers a complimentary airport shuttle service. Call the hotel at (704) 357-9100 when you land for shuttle pickup.






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Comprehensive Clinical Documentation Improvement Training Camp October 2-3, 2019 in Charlotte, North Carolina

Final Registration Deadline: September 10, 2019 at 12:00pm EST
Hard Copy Registration Form *(Please submit one form per person)*

Enrollment Date:	Tuition (Check the Appropriate Box): <input type="checkbox"/> Early Bird Tuition: \$825.00 \$695.00 <i>Full Tuition: \$825.00 After August 1, 2019</i>
Name & Credentials:	Are You Already an AIHC Member? <input type="checkbox"/> AIHC Member Tuition: \$695.00
Home Address:	I intend to take the online certification exam after completing this program: <input type="checkbox"/> Yes <input type="checkbox"/> No
Employer Name & Address:	Highest Level of Education: <input type="checkbox"/> High School <input type="checkbox"/> Bachelors Degree <input type="checkbox"/> Associate Degree <input type="checkbox"/> Masters Degree or Higher <input type="checkbox"/> Diploma Program
<i>(For website administration and registration confirmation)</i> Primary Email Address:	Work Phone Number:
Alternate Email Address:	Alternate or Cell Phone Number:
Credit Card Payment Information:	
  	
<input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> Discover	
Amount Approved on this Credit Card: \$ _____	
Card Number: _____	
Security Code: _____	Expiration Date: _____
Billing Address for this Card: _____	
Name As It Appears on this Card: _____	
Authorized Signature & Date: _____	
Paying by corporate check? Amount Due: \$ _____	
Please Make Checks Payable to: AIHC	
AIHC Mailing Address: 431 West Liberty Street, Medina, Ohio 44256	
AIHC Fax Number: (330) 952-0716	
How did you hear about us?	
<input type="checkbox"/> Mail <input type="checkbox"/> Email <input type="checkbox"/> Co-Worker <input type="checkbox"/> AIHC Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____	



American Institute of Healthcare Compliance, Inc.

A Membership Application Is Required for Non-Members Enrolling in this Program

(Membership is included in the price of tuition *for new members only*)

Job/Position (Title and Brief Description):

Are you certified by any organization? Please Indicate Certification and Company Name:

Are you a licensed clinical professional? Please Check All Appropriate Boxes:

- | | | |
|---|---|--|
| <input type="checkbox"/> MD/DO | <input type="checkbox"/> Kinesiotherapist | <input type="checkbox"/> Other (please specify below): |
| <input type="checkbox"/> Chiropractor | <input type="checkbox"/> Physician Assistant | _____ |
| <input type="checkbox"/> Doctor of Podiatric Medicine | <input type="checkbox"/> Nurse Practitioner/Midwife | _____ |
| <input type="checkbox"/> Physical Therapist | <input type="checkbox"/> Registered Nurse | _____ |
| <input type="checkbox"/> Occupational Therapist | <input type="checkbox"/> Licensed Practical Nurse | _____ |
| <input type="checkbox"/> Speech-Language Pathologist | <input type="checkbox"/> Registered Pharmacist | |

OIG Exclusion

Have you ever been notified that you were under investigation for, investigated for, charged with, or convicted of any offense relating to Medicaid or Medicare fraud?

- Yes
 No

Have you ever been on the OIG exclusion list?

- Yes
 No

Membership Requirement (Restriction)

AIHC membership is open to the public, health care workers and administrators as well as certified healthcare auditors, collectors and compliance officers. To uphold to a higher standard, AIHC follows the guidelines recommended by the Office of the Inspector General (OIG) regarding retention of excluded individuals.

For many years the Congress of the United States has worked diligently to protect the health and welfare of the nation's elderly and poor by implementing legislation to prevent certain individuals and businesses from participating in Federally-funded health care programs. The OIG, under this Congressional mandate, established a program to exclude individuals and entities affected by these various legal authorities, contained in sections [1128](#) and [1156](#) of the [Social Security Act](#), and maintains a list of all currently excluded parties called the List of Excluded Individuals/Entities. (See OIG website at exclusions.oig.hhs.gov)

No individual whose name appears on the OIG Excluded Individuals Entities List may hold membership in AIHC and any member whose name is added to this list will have his/her membership status revoked without refund.

“My signature below indicates I have read this restriction to membership and attest that I am not currently on the OIG exclusion list at the date this application has been submitted for membership to the American Institute of Healthcare Compliance.”

Signature



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Date