

# *On-Demand* Patient's Rights & Release of Information Training

## **A Continuing Education Training Program**

HIPAA and Release of Information Training for  
All Healthcare Provider Settings



## **Sponsored by The American Institute of Healthcare Compliance (AIHC)**

AIHC is a nonprofit 501(c)(3) organization and an internationally recognized leader in healthcare compliance training and certification. Our mission is to provide education, certification, and continuing education to healthcare administrators at a reasonable cost through our classroom and web-based training programs. Our goal is to improve the competency of medical facility management in an increasingly complex regulatory environment. We seek to promote the increased quality of administrative healthcare systems in the United States by building an international network of credentialed healthcare professionals.

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## **Who Benefits from This Training**

This program is designed for Health Information Management staff responsible for release of information or medical records management. This program is also recommended for HIPAA Privacy Officers and Compliance Officers.

## **Included in the Course Tuition**

- Access to the Patient's Rights and Release of Information Training page on the AIHC Exams website is provided for 90 days.
- An online study guide for the Online Patient's Rights and Release of Information Quiz is provided on the training page.
- The Online Patient's Rights and Release of Information Quiz is accessed through the training page.
- A Certificate of Completion to give to your employer is awarded for passing the Online Patient's Rights and Release of Information Quiz with a minimum score of 80%.

## **Computer Requirements and Time Limits**

To successfully complete this course, you will need high-speed internet access, email, and [Adobe Reader](#). If you do not have Adobe Reader, use the link provided above to download it for free from the Adobe website.

You will have access to the online AIHC Exams training page for 90 days starting on your enrollment date. Your course enrollment will begin within 2-3 business days of the date that the AIHC Office receives your course tuition payment. You will receive notification from our office when your course enrollment begins. Please check with your employer regarding date requirements for your completion of this training.



The American Institute of Healthcare Compliance, Inc.  
www.aihc-assn.org

Toll-Free Phone: (866) 571-5635

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## Course Learning Objectives

- Considerations When Releasing Information
- Information Included in the Right of Access: the “Designated Record Set”
- Information Excluded from the Right of Access
- Personal Representatives
- Patient Right to Access
- Providing Access
- Denial of Access
- State Versus Federal HIPAA Privacy Rules
- Court Orders and Subpoenas
- Authorization Versus Consent
- Electronic Access of Individuals to PHI
- Electronic Form and Format
- Third Parties
- HIPAA Authorization and Right of Access Table
- Copying Fees
- General Data Protection Regulations (GDPR)

## Earn Continuing Education Units (CEUs)



**3 CEUs:** This program has been approved for 3 continuing education units by the American Institute of Healthcare Compliance for AIHC Certified Professionals.

View the online [CEU Renewal Chart](#) for a summary of the CEUs required to renew credentials held with AIHC.

## Cost of this Training: \$25 per Person

## How to Register for this Course

Visit our [Patient’s Rights and Release of Information Training](#) page to register yourself, someone at your organization, or even a group of people.

Please [Contact Us](#) regarding any registration questions.



## Payment Options

We accept registration payment via credit card or corporate check. You are able to submit your payment information online, by mail, or via fax. Visit our website for more information about AIHC [Payment Options](#).



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