

HIPAA Staff Training

On-Demand

A Continuing Education Training Program

1 CEU is awarded toward HIPAA renewal requirements for all certified AIHC professionals.



Online, On-Demand Training 24/7

This course is Online, On-Demand with no scheduled classes to attend during your 3-month access to course materials.

Earn Continuing Education Units (CEUs)



1 CEU: This program has been approved for 1 continuing education unit by the American Institute of Healthcare Compliance for AIHC Certified Professionals. This continuing education unit may be applied towards the HIPAA Category CEU Renewal Requirements for all AIHC credentials.

What You Will Learn

COVID-19

- Special Privacy Considerations

Understanding the Health Insurance Portability and Accountability Act (HIPAA)

- Why Do Privacy and Security Matter?

Privacy - What Information Is Protected?

- Confidentiality – Required Under HIPAA Law and By Your Employer
- Your Organization Tracks Who is Accessing Patient Records – Why?
- Can Your Organization Bill Insurance for All Services Without the Patient’s Authorization?

Security – How You Can Protect PHI

- Avoid a “Phishing” Attack
- Be Aware of Malware
- Internet Hoaxes
- Email Spam
- Malicious Software – Ransomware
- As a Workforce Member, What Should You Do If You Are Under “Attack”?

Computer Requirements and Time Limits

To successfully complete this course, you will need high-speed internet access, email, and [Adobe Reader](#). If you do not have Adobe Reader, use the link provided above to download it for free from the Adobe website.

You will have access to the online AIHC Exams training page for 90 days starting on your enrollment date. Your course enrollment will begin within 2-3 business days of the date that the AIHC Office receives your course tuition payment. You will receive notification from our office when your course enrollment begins. Please check with your employer regarding date requirements for your completion of this training.



Course Tuition Includes:

- Access to the New Hire and Annual HIPAA Training page on the AIHC Exams website is provided for 90 days.
- An online study guide to review for the Online HIPAA Quiz is provided on the training page.
- The Online HIPAA Quiz is accessed through the training page.
- A Certificate of Completion to give to your employer is awarded for passing the Online HIPAA Quiz with a minimum score of 80%

Cost of this Training: \$25 per Person

How to Register for this Course

Register Online – Return to the Course Page, Enroll and Pay! We accept online registration payment via credit card.



Register Via Mail or Fax: Scroll down for a hard copy enrollment form. Mail or fax your completed form to the AIHC Office to submit your registration and payment information.

Refund Policy




View the Refund Policy Posted on the Home Page of our Website under Financial Policies www.aihc-assn.org



HARD COPY REGISTRATION FORM

HIPAA Annual & New Hire Course – Online

Please submit one form per person

Name & Credentials:	Enrollment Date:
Home Address:	Employer Name & Address:
Current Job Position:	
<i>(For website administration and registration confirmation)</i> Primary Email Address: Alternate Email Address:	Work Phone Number: Alternate or Cell Phone Number:
Credit Card Payment Information: <div style="display: flex; justify-content: center; align-items: center; gap: 20px; margin-top: 5px;">    </div> <div style="display: flex; justify-content: center; align-items: center; gap: 20px; margin-top: 5px;"> <input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> Discover </div> <p style="margin-top: 10px;">Amount Approved on this Credit Card: <input type="checkbox"/> Tuition: \$25</p> <p>Card Number: _____</p> <p>Security Code: _____ Expiration Date: _____</p> <p>Billing Address for this Card: _____</p> <p>Name As It Appears on this Card: _____</p> <p>Authorized Signature & Date: _____</p> <div style="text-align: center; margin-top: 20px;"> <p>Please Make Checks Payable to: AIHC</p> <p><input type="checkbox"/> Tuition \$25</p> <p>AIHC Mailing Address: 5000 Gateway Drive, Suite 202, Medina, Ohio 44256</p> <p>AIHC Fax Number: (330) 952-0716</p> <p>How did you hear about us?</p> <p> <input type="checkbox"/> Mail <input type="checkbox"/> Email <input type="checkbox"/> Co-Worker <input type="checkbox"/> AIHC Website <input type="checkbox"/> Social Media <input type="checkbox"/> Other: _____ </p> </div>	

