

CORPORATE COMPLIANCE SPECIALIST

Cleveland, OH

Summary

The Director of Billing Compliance directs the system-wide billing compliance program, which is integral to Cleveland Clinic's Corporate Compliance & Ethics Program. Responsible for coordinating and monitoring department-specific coding and billing audits on an ongoing basis and conducts or directs investigations into related compliance concerns. Provides guidance on the application of coding, documentation and billing regulations and standards related to professional and hospital reimbursement, and interacts with government regulators and other agency representatives. Attends the Corporate Compliance Committee meetings.

Responsibilities:

- Under the direction of the Executive Director of the Corporate Compliance Department, collaborates with other departments to investigate and resolve reported compliance concerns related to billing compliance.
- Communicates to the Executive Director of Corporate Compliance any matter that potentially requires external reporting or is deemed potentially illegal, unethical or otherwise inappropriate.
- Assists clinical institutes, Revenue Cycle Management, and hospital leaders in conducting compliance risk assessments of their billing and coding operations and the implementation of annual work plans to ensure that identified risks are appropriately mitigated.
- Facilitates, promotes and supports their implementation of compliance initiatives, documentation and reporting obligations.
- Actively participates as a compliance resource and consultant to other departments on the application of coding, documentation and billing regulations and standards related to professional and hospital reimbursement.
- Attends and presents to the CCHS Corporate Compliance Committee and other audiences as requested.
- Conducts and documents audits and reviews of billing operations to assess for compliance with regulatory requirements.
- Collaborates with departments to ensure the implementation of written policies and procedures that reinforce current Federal and State statutes and regulations regarding the submission of claims and Medicare cost reports.
- Maintains current knowledge of official coding and billing guidelines, regulations and national trends pertaining to Center for Medicare and Medicaid Services (CMS) and Department of Health and Human Services (HHS) requirements as they relate to compliance operations.

- Maintains awareness of federal, state and local coding and billing compliance issues to monitor their relevance to the CCHS Compliance program. Interacts with government regulators and other agency representatives.
- Supervises and manages direct reports.
- Other duties as assigned.

Qualifications

Education:

- Bachelor's degree *required*.
- Coding and HIM certification *required*.
- Certification in Health Care Compliance *preferred*.

For More Information/ How to Apply:

<https://jobs.clevelandclinic.org/job/cleveland/director-billing-compliance/27575/3765131456>