

Regional Privacy Officer - Compliance and Privacy Service

MaineHealth – Corporate
Job Location: Portland, ME
Full Time, Day Shift

POSITION SUMMARY

- The Regional Privacy Officer provides leadership and guidance operationalizing regional privacy programs working in alignment with fellow Regional Privacy Officers and Privacy Analysts. Under the direction of the Privacy Manager, this position oversees designated regional privacy program's ongoing activities taking a comprehensive approach to privacy compliance. The Regional Privacy Officer will design, develop, implement, administer and monitor a regional, comprehensive privacy program. This includes accountability for researching and serving as a subject matter expert on highly complex privacy issues, and for translating relevant state, federal regulations, and industry privacy standards (HIPAA, HITECH) into policy, guidance, tools, best practices, and metrics, resulting in a system-wide privacy compliance program.

REQUIRED MINIMUM KNOWLEDGE, SKILLS, AND ABILITIES (KSAS)

- **Education:** Bachelor's degree in business, healthcare or related field.
- **License/Certifications:** Privacy Certification from a professional association such as AHIMA or HCCA, or a certification in a related area, such as Health Information Management, with plan to obtain privacy related certification within 1 year of being in position.
- **Experience:** 5 or more years of experience working in the field of privacy, health information management and/or health care data analytics or equivalent. Minimum 3-5 years' related experience in privacy regulation, HIM or Health Care Compliance fields.
- Ability to identify privacy related process improvements from both system and operational process reviews.
- Ability to conduct privacy related risk assessments – both from a system and operational perspective across diverse locations and health care settings.
- Working knowledge of current privacy related Federal and State regulations.
- Strong Integrity with demonstrated ability to work through confidential matters in a professional and thorough manner.
- High Level of customer service skills
- Ability to work with all levels of an organization
- Strong organizational skills
- Ability to create and conduct general or topic specific privacy training
- Strong presentation and collaboration skills

For More Information/ To Apply:

<https://www.careersatmainehealth.org/jobs/1118979-regional-privacy-officer-compliance-and-privacy-service>