

# INTERNAL AUDITOR

**Umass Memorial Health**  
Job Location: Worcester, MA  
Full Time, Days

## POSITION SUMMARY:

Plans and performs a variety of auditing procedures and reports to ensure appropriate controls exist over a variety of financial and operational activities.

## MAJOR RESPONSIBILITIES:

- Based on knowledge of the area to be audited, assists in planning audit scope and inspects, identifies and documents systems of internal control through some combination of interviews, questionnaires, risk assessments, flow charts, and narratives.
- Completes entrance meeting agendas and conducts entrance meetings.
- Prepares audit programs with specific detailed audit procedures listed focusing on key controls and high risks.
- Determines reliability and compliance with internal controls by testing controls and applying other appropriate audit techniques.
- Completes and documents audit procedures.
- Identifies common procedures and practices across the corporate structure.

## POSITION QUALIFICATIONS:

### License/Certification/Education:

#### Required:

- Bachelor's degree or equivalent from an accredited college or university.

#### Preferred:

- Certified Internal Auditor (CIA) or Certified Public Accountant (CPA).

## EXPERIENCE/SKILLS:

#### Required:

- 2 - 4 years' experience.

#### Preferred:

- Experience auditing an Academic Medical center.

## FOR MORE INFORMATION/TO APPLY:

<https://jobs.jobvite.com/umassmemorialhealth/job/oVVfifwy>