

# Manager, ChargeMaster

## Scripps Health

Job Location: San Diego, CA

Full Time

### JOB RESPONSIBILITIES:

- Responsible for the standardization and utilization of the CDM to ensure maximum allowable reimbursement within billing regulations.
- Develops analytical tools to regularly review and confirm appropriate usage of the CDM by all facilities/ departments.
- Provides appropriate follow-up with departments.
- Reviews Medicare intermediary and other third-party payor bulletins to keep current on billing requirements and communicates information to all applicable departments and leadership.
- Participates in initiating, developing and establishing facility specific and regional models for financial analyses as related to requested and mandated changes to the chargemaster.

### REQUIREMENTS:

- Bachelor's Degree, preferably in Healthcare Administration, Business, Finance or Accounting.
- Bachelor's degree in nursing or in an ancillary therapeutic or diagnostic patient care field may be substituted.
- Five years of experience in acute care hospital environment, with three years of experience in hospital chargemaster setup and maintenance, preferably in a multi-hospital setting.
- Specific experience should include procedural coding for Medicare, Medi-Cal and California Workers Compensation.
- Demonstrated knowledge of medical terminology.
- Demonstrated effective verbal and written communications skills.
- Three years supervisory experience in leadership positions.
- Project management skills essential.

### REQUIRED CERTIFICATION/REGISTRATION:

- HCPCS coding and revenue coding required.

### PREFERRED EDUCATION/EXPERIENCE/SPECIALIZED SKILLS/CERTIFICATION:

- Previous healthcare financial management or healthcare operations background, and/or clinical experience highly desirable.
- Training experience.
- Coding certification (AAPC or AHIMA)

### FOR MORE INFORMATION/TO APPLY:

<https://careers.scripps.org/job/15348534/manager-chargemaster-san-diego-ca/>