

Privacy Officer - Physician Partners

Catholic Health

Job Location: Melville, NY

Full Time, Days

JOB SUMMARY:

As a Privacy Officer within Catholic Health Services, you will be assigned duties and responsibilities related to protecting patient privacy across the employed physician medical group. As the dedicated Privacy Officer you will oversee CH Physician Partners and be the Catholic Health resource that provides expertise to enhance our privacy training and reeducation; promptly investigate HIPAA incidents and implement corrective actions to prevent future breaches; conduct HIPAA risk assessments to prevent future breaches before they occur; oversee our business associates and actively monitor and investigate EMR access. The responsibility covers over 100 locations.

RESPONSIBILITIES:

- **Employee education** –the dedicated Privacy Officer for CH Physician Partners will provide proactive HIPAA awareness education throughout the system. Perform targeted reeducation in certain practices that have a history of privacy incidents or are at an increased risk for privacy breaches.
- **Risk Assessments** – Provide the frequency and thoroughness of our HIPAA breach assessments and allow us to continually monitor known risks, discover new ones and audit the effectiveness of our reeducation and training.
- **Screening and Oversight of Business Associates:** Responsible to review, track and maintain all business associate agreements with third party vendors at a system-level and perform risk assessments of our high-risk vendors.
- **Breach Investigations/Corrective Actions:** Immediately investigate potential privacy breaches, promptly take action to mitigate their harm, implement corrective actions and processes to prevent future breaches from occurring and provide the requisite breach notifications within the statutory time frame.
- **Proactive Monitoring of EMR Access** – Catholic Health has purchased a privacy monitoring product called Fair Warning since 2012, which is designed to monitor access to our electronic medical record systems and detect potential unauthorized access or modifications to our patient records. The Privacy Officer for CH Physician Partners will proactively monitor our EMR using targeted algorithms and alerts to detect employee misconduct and potential violations of our patients' privacy that would otherwise go undetected or only be discovered after a complaint is made to the Office of Civil Rights. Through this activity and responsibility of the Privacy Officer will ensure our compliance with our HITRUST readiness assessment which requires us to have continuous monitoring capabilities to maintain our certification.

REQUIREMENTS:

- Experience managing health records and possess relevant certifications in healthcare compliance such as Certification in Healthcare Privacy Compliance (CHPC), Certified Information Privacy Professional (CIPP), Certified Compliance and Ethics Professional (CCEP) or HIPAA Professional (CHP)
- Direct experience with technology solutions that enhances confidentiality and privacy process as well as mitigate risk.
- Familiarity with Healthcare Laws and Regulations related to privacy
- Bachelor's degree required, Master's preferred.

FOR MORE INFORMATION/TO APPLY:

<https://jobs.chsli.org/job/melville/privacy-officer-physician-partners/247/30197266688>

