

# Clinical Documentation Integrity Specialist (Hybrid)

## Adventist Health

Job Location: Hanford, CA

Full Time, Days

### JOB SUMMARY:

We're looking for someone to join our team as a Clinical Documentation Integrity Specialist who:

☑ Reviews, evaluates and assesses medical records of patients, looks for specificity of an illness, the accuracy of the clinician's documentation, coding requirements and documentation of important medical details to ensure the overall quality and completeness of clinical documentation of the patient medical record and ensure it is in compliance with government and other regulations. Works on problems of moderate to diverse scope requiring some interpretation of policies and guidelines. Applies working knowledge of the techniques, principles, theories and concepts to complete routine and non-routine assignments. Runs program(s) with moderate budget/impact.

### Essential Functions:

- Evaluates and assesses medical records of patients, looks for specificity of an illness, the accuracy of the clinician's documentation, coding requirements and documentation of important medical details to ensure the overall quality and completeness of clinical documentation of the patient medical record.
- Analyzes and interprets medical records and clinical documentation and formulates appropriate physician queries.
- Reviews quality of medical record and communicates when conflicting data are found, the clinical documentation integrity specialist (CDIS) conveys deficiencies to the healthcare provider for more information to resolve the conflict.
- Keeps abreast of regulatory changes related to documentation, coding and communicate these changes to appropriate staff. Follows documentation guidelines and legal requirements to ensure compliance with federal and state regulatory bodies.
- Acts as a liaison between the medical staff and the coding department. Works collaboratively with physicians and coding staff to ensure that clinical information in the medical record is present and accurate so that the appropriate clinical diagnosis and level of severity is captured for the level of service rendered to all patients.
- Performs other job-related duties as assigned.

### EDUCATION:

- Associate's/Technical Degree or equivalent combination of education/related experience: Required
- Bachelor's Degree: Preferred

### WORK EXPERIENCE:

- Three years clinical experience: Required
- Two years clinical documentation experience: Required

### REQUIRED LICENSES/CERTIFICATIONS:

- Certified Clinical Documentation Specialist (CCDS) and /or Certified Documentation Improvement Practitioner (CDIP): Required
- Or within two years of hire. Refer to the Required Licenses and Certifications list for additional job and/or unit specific requirements.
- Current licensed RN, Medical provider or equivalent: Preferred

### FOR MORE INFORMATION/TO APPLY:

<https://careers.adventisthealth.org/jobs/clinical-documentation-integrity-specialist-hybrid-47581>