

Privacy Officer

Legacy Health

Job Location: Portland, OR

Full Time/Hybrid Remote

JOB OVERVIEW:

This is a hybrid-remote position - incumbents, who reside in Oregon or Washington only, may work 2-3 days a week at an assigned Legacy Health location, and other days may work remotely at home, on the road or in a satellite location for the remainder of their workweek.

RESPONSIBILITIES:

- The role of the Privacy Officer is essential to minimizing Legacy's exposure to compliance risk and reputational harm resulting from data breaches and other violations of the federal Privacy Rule and similar state privacy laws and regulations.
- The Privacy Officer is responsible for the organization's Privacy Program ("Program"). The Privacy Officer will monitor compliance with federal and state privacy regulations, as well as general industry privacy standards related to protected health information and other restricted or sensitive information collected, used, and/or retained.
- This includes accountability for researching and serving as a subject matter expert on highly complex privacy issues, and for translating relevant state, federal regulations, and industry privacy standards into policy, guidance, tools, best practices, and metrics, resulting in a system-wide privacy compliance program.
- This position contributes to the fulfillment of the Legacy's mission, values, and philosophy by serving as the subject matter expert on laws, regulations, policies, and procedures relating to the protection of private and confidential information. The privacy officer will oversee the daily operations of the program, development, implementation, and maintenance of policies and procedures, investigation and tracking of incidents and breaches and insuring patients' rights in compliance with federal and state laws.
- This position plans, coordinates, manages, and conducts risk assessments and independent compliance reviews to evaluate compliance within Legacy and all hospitals and other sites of care with all applicable state and/or federal regulations and Legacy policies (including the Standards of Business Conduct) that relate to privacy.

QUALIFICATIONS:

Education:

- Bachelor's degree in business, healthcare, or related field. Master's degree preferred.

Experience:

- Work requires a *three to five years' experience in administering a privacy program within the healthcare industry.*
- Demonstrated ability to proactively identify and manage risks and develop appropriate internal controls.
- Proficient knowledge of laws, regulations, and standards related to health care compliance. Extensive familiarity with health care relevant legislation and standards for the protection of health information and patient privacy.

Licensure:

- Certification in healthcare privacy compliance (CHPC) within one year required.

FOR MORE INFORMATION/TO APPLY:

<https://careers-lhs.icims.com/jobs/25629/privacy-officer/job>