

# Clinical Documentation Specialist

## Mon Health

Job Location: Morgantown, WV

Full Time/Days

### JOB SUMMARY:

The Clinical Data Specialist is responsible for ensuring the accuracy and completeness of clinical documentation to support coding and reporting compliance. The incumbent is responsible for coordinating efforts between various hospital personnel (physicians, allied health professionals, coders, etc.) to promote accurate and complete documentation of diagnoses and/or procedures in the health record.

### EDUCATION REQUIREMENTS:

- Graduate of a school of nursing or a Registered Health Information Technologist (RHIT)
- Registered Health Information Administrator (RHIA) or Certified Clinical Documentation Specialist (CCDS)

### EXPERIENCE REQUIREMENTS:

- Five (5) years of clinical or coding experience in an acute care hospital.
- Working knowledge of ICD-9/ICD-10, MSDRGs, coding principles and guidelines or willingness to obtain.
- Knowledge of federal, state, and payor-specific regulations and policies pertaining to documentation, coding, and reimbursement or willingness to obtain.
- Proficient in organizational skills and planning.
- Proficient in computer use, including data and spreadsheet analysis, presentation programs and word processing.

### CERTIFICATIONS/LICENSURES REQUIREMENTS:

- Current WV RN license, or RHIA, RHIT, or CCS certification.
- Certified Clinical Documentation Specialist (CCDS) or Certified Documentation Improvement Practitioner (CDIP) certification preferred.

### FOR MORE INFORMATION/TO APPLY:

<https://jobs.monhealth.com/job/morgantown/clinical-documentation-specialist/37896/37515546144>