

Coding Auditor - OB\GYN

Emanate Health

Job Location: Glendora, CA

Full Time/Days

JOB SUMMARY:

Reporting to the Director of Ambulatory Business Services, the Coding Auditor provides professional services auditing including training, consultation, audit and feedback to clinicians on their documentation and coding to ensure Emanate Health Medical Group receives appropriate reimbursement and conforms to applicable guidelines and regulations. Advocates compliance with all third party billing and reimbursement requirements including, but not limited to, the requirements of Medicare and Medicaid programs. Serves as the coding subject matter expert for the physicians.

JOB REQUIREMENTS:

Minimum Education Requirement:

- Bachelor's degree in Health Administration or Associates degree with RHIT certification or equivalent auditing years' experience with Certified Professional Coder (CPC) or Certified Coding Specialist-Physician (CCS-P) required.
- Formal course training in and advanced understanding of human anatomy/physiology, medical terminology, pharmacology, medical science and concepts of disease processes and their link to proper assignment of clinical conditions documented and procedures performed required.
- Thorough understanding of data systems and reporting for health record coding, abstracting, and performance metrics required.
- Knowledge of and experience with Microsoft Office Suite required.
- The ability to interpret documents such as encounter forms, medical records, physician documentation, lab reports, dictated reports, operating instructions and policy/procedure manuals.
- The written and verbal skills necessary to develop training materials and provide training and feedback to physicians and staff.

Minimum Experience Requirement:

- Minimum of 4 years of relevant coding experience in a health care setting strong knowledge of and experience with ICD-9 and CPT coding and thorough understanding of the effect of data quality on potential payment, utilization and reimbursement for multiple medical professional service specialties required.
- Excellent customer service skills required.
- Experience conducting training/educational sessions for professional staff including preparations of instructional materials preferred
- Experience with evaluating physician documentation, coding audits and quality performance preferred

Minimum License Requirement:

- Registered Health Information Technician (RHIT) certification required or or equivalent auditing years' experience with Certified Professional Coder (CPC) or Certified Coding Specialist-Physician (CCS-P) required.
- Certified Professional Medical Auditor (CPMA) required within 1 year of employment.

FOR MORE INFORMATION/TO APPLY:

https://cvhp.wd5.myworkdayjobs.com/en-US/EmanateHealth/details/Coding-Auditor---OB-GYN---Full-Time---Days-8hr-Glendora_R0008826