

Manager Government Billing/Collections

Emanate Health

Job Location: Covina, CA

Full Time/Days

JOB SUMMARY:

Responsible for the appropriate control and collection of government insurance inpatient and outpatient accounts in the high dollar range. Provides support to the Assistant Director and V.P. of Revenue Cycle, monitoring policies and procedures of designated areas of responsibility. Supervises staff and ensures competent operations of assigned patient accounts functions (i.e. billing and follow up, revenue management). Acts as a team leader within the department. Stay apprised of changes within the industry in regards to billing and collections. Acts as a resource for the business office.

JOB REQUIREMENTS:

Minimum Education Requirement:

- High School diploma or GED equivalent

Minimum Experience Requirement:

- Knowledge of hospital contract terminology and reimbursement methodology
- Hospital billing and claim knowledge/experience.
- Five years of related patient account supervisory experience is required
- Excellent customer service skills required

FOR MORE INFORMATION/TO APPLY:

https://cvhp.wd5.myworkdayjobs.com/en-US/EmanateHealth/details/Manager-Government-Billing-Collections---Exempt-Full-Time---Days---8hr_R0008802