

Medical Billing Specialist

TruBridge

Job Location: Remote

Full Time

JOB SUMMARY:

Daily billing of insurance claims, follow up on unpaid claims, denial management and filing appeals when appropriate to obtain maximum reimbursement.

JOB RESPONSIBILITIES:

- Ensure all claims are submitted daily with a goal of zero errors
- Timely follow up on insurance claim status
- Reading and interpreting an EOB (Explanation of Benefits)
- Respond to inquiries by insurance companies
- Denial Management
- Meet with Billing Manager/Supervisor to discuss and resolve reimbursement issues or billing obstacles
- Any additional duties as requested by management

REQUIRED SKILLS:

- 3 years of recent Critical Access or Acute Care facility billing
- Medicare Billing Experience Required
- Computer skills
- Experience in CPT and ICD-10 coding
- Familiarity with medical terminology
- Ability to communicate with various insurance payers
- Experience in filing claim appeals with insurance companies to ensure maximum reimbursement
- Responsible use of confidential information
- Strong written and verbal skills
- Ability to multi-task

TECHNICAL SPECIFICATIONS:

- Base download/upload internet speed of at least 5Mbps *SATELLITE/HOT SPOT INTERNET IS NOT ACCEPTABLE.*
- Quiet, dedicated space to work
- All equipment will be provided by TruBridge

FOR MORE INFORMATION/TO APPLY:

https://cpsj.wd1.myworkdayjobs.com/en-US/CPSI/details/Medical-Billing-Specialist_JR100013