

# Release of Information (ROI) & Right of Access

*Short Course, On-Demand*



## A Continuing Education Training Program

4 CEUs are awarded toward HIPAA renewal requirements for all certified AIHC professionals.

## Online, On-Demand Training 24/7

This course is Online, On-Demand with no scheduled classes to attend during your 3-month access to course materials.

## Earn Continuing Education Units (CEUs)



**4 CEUs:** This program has been approved for 4 continuing education units by the American Institute of Healthcare Compliance for AIHC Certified Professionals. These continuing education units may be applied towards the Core and HIPAA Category CEU Renewal Requirements for the following AIHC credentials: CHCO, OHCC, CHA, CIFHA, CMDP, and CHBS.

## Learning Objective - *What You Will Learn*

### Section 1: 21<sup>st</sup> Century Cures Act & Information Blocking Information

- HIPAA and Right of Access rules
- Penalties for Non-Compliance
- Examples of Information Blocking
- Exceptions to the Rule
- Access to Fact Sheets & Government Resources

### Section 2: CMS' Medical Record Access Requirements

- CMS Documentation Retention Requirements
- Enforcement of 42 CFR 424.516(f)
- Examples of Sufficient vs Deficient Access to Documents per CMS Rules
- ROI Related to Diagnostic Tests
- Best Practices to Avoid Non-Compliance
- Consequences to Lack of Record Maintenance Requirements

### Section 3: HIPAA Right of Access

- State Versus Federal HIPAA Privacy Rules
- Timely Access Requirements
- Requests for Access
- Authorization Versus Consent
- HIPAA Authorization Versus Right of Access
- Compliance to Charging Copying Fees for Records
- Providing Access
- Court Orders and Subpoenas

### Section 4: Personal Representatives

- Stands-in-the-Shoes
- Health care power of attorney (POA)
- Who must be Recognized as a Personal Representative
- Adults & Emancipated Minors
- Unemancipated Minors
- Deceased

### Section 5: HIPAA Right of Access Initiative

- Denying Patient Access & Non-Compliance to HIPAA Rules
- Information Included / Excluded in the Right of Access
- Denial of Access
- Government Agencies Educating Your Patients to Report You



## Computer Requirements and Time Limits

To successfully complete this course, you will need high-speed internet access, email, and [Adobe Reader](#). If you do not have Adobe Reader, use the link provided above to download it for free from the Adobe website.

You will have access to the online AIHC Exams training page for 90 days starting on your enrollment date. Your course enrollment will begin within 2-3 business days of the date that the AIHC Office receives your course tuition payment. You will receive notification from our office when your course enrollment begins. Please check with your employer regarding date requirements for your completion of this training.

## Course Tuition Includes:

- A technical support professional is assigned to each professional enrolling in the program to provide professional guidance, technical website support, and assistance throughout the learning experience.
- Training materials and quizzes to test your knowledge are provided for up to three (3) months.
- A Certificate of Completion is awarded for passing the online quizzes with a minimum score of 80%.

## Cost of this Training: \$50

## How to Register for this Course

**Register Online – [Click here](#) to return to the Course Page, Enroll and Pay!**

We accept online registration payment via credit card.



**Register Via Mail or Fax:** Scroll down for a hard copy enrollment form. Mail or fax your completed form to the AIHC Office to submit your registration and payment information.




## Refund Policy

View the Refund Policy Posted on the Home Page of our Website under Financial Policies [www.aihc-assn.org](http://www.aihc-assn.org)



## HARD COPY REGISTRATION FORM ROI & Right of Access *Short Course – Online*

*Please submit one form per person*

<b>Name &amp; Credentials:</b>	<b>Enrollment Date:</b>
<b>Home Address:</b>	<b>Employer Name &amp; Address:</b>
<b>Current Job Position:</b>	
<i>(For website administration and registration confirmation)</i> <b>Primary Email Address:</b>	<b>Work Phone Number:</b>
<b>Alternate Email Address:</b>	<b>Alternate or Cell Phone Number:</b>
<b>Credit Card Payment Information:</b>	
  	
<input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> Discover	
Amount Approved on this Credit Card <b>Tuition:</b> <input type="checkbox"/> \$50 <b>Tuition</b>	
Card Number: _____	
Security Code: _____	Expiration Date: _____
Billing Address for this Card: _____	
Name As It Appears on this Card: _____	
Authorized Signature & Date: _____	
<p><b>Please Make Checks Payable to: AIHC</b></p> <p><b><input type="checkbox"/> \$50 Tuition</b></p> <p><b>AIHC Mailing Address: 3637 Medina Road, Suite 15, Medina, Ohio 44256</b></p> <p><b>AIHC Fax Number: (330) 952-0716</b></p> <p><b>How did you hear about us?</b></p> <p><input type="checkbox"/> Mail    <input type="checkbox"/> Email    <input type="checkbox"/> Co-Worker    <input type="checkbox"/> AIHC Website    <input type="checkbox"/> Social Media    <input type="checkbox"/> Other: _____</p>	

