

Assistant Chief Financial Officer

USA Health

Job Location: Mobile, Alabama

Full Time/Days

JOB SUMMARY:

The Assistant Chief Financial Officer plans, designs, directs, integrates, coordinates and improves services that fulfill the mission, sustain the philosophy, and achieve the objectives of USA Health System. Maintain comprehensive knowledge of healthcare activities and communicate to the CFO and Executive administration. Responsible for the Accounting, Reimbursement, Decision Support and Purchasing Departments for the Health System, serving two acute care hospitals, a physician's group, and a cancer center; Responsible for preparing and overseeing the budget for the Health System which is a component of the University of South Alabama; Responsible for financial analyses of operations, preparing proformas for decision making, analyzing opportunities, and suggesting strategies for the health system; Plans, develops and maintains programs to achieve the mission, sustain the philosophy and achieve the objectives of USA Health System; Acts as a full member of the Administrative team of USA Health; Works with Department Heads and Administration to develop budgets for all departments; Monitors financial results and takes corrective action as required to ensure budget compliance /fiscal integrity is maintained; Selects qualified personnel for management positions; Develops and maintains the organizational structure and functions of all departments for which responsible within USA Health System; Works on corporate projects as assigned by CFO/CEO; Delegates appropriate responsibilities to department heads or directors; Establishes formal means of accountability; Directs subordinate managers to assure efficient management; Promotes effective communication among professional and ancillary staff; Promotes USA Health interests among all segments of the community; Directs development and implementation of administrative policies and procedures; Oversees the budget process for all departments; Directs development and implementation of personnel policies and procedures that promote employee development; Directs development and implementation of patient care policies and procedures that meet emotional and physical needs; Directs achievement of goals to control health care costs; Follows appropriate personnel policies in terminating ineffective employees; As required, represents the health system in its relationship with other health agencies, organizations, groups, government agencies and third party payors; Maintains knowledge of health care in the areas of reimbursement; Creates an environment that promotes safety and motivates employees to be productive workers; Sets expectations, develop plans and manage processes to measure, assess and improve the quality of the hospital's management, clinical and support activities; Participates in interdisciplinary and interdepartmental performance improvement activities; regular and prompt attendance; ability to work schedule as defined and overtime as required; related duties as required.

MINIMUM REQUIREMENTS:

- 6 years of professional finance and/or accounting experience in a hospital setting, 3 of which must have been in a managerial or supervisory capacity
- CPA is preferred

EDUCATION/LICENSES/CERTIFICATIONS:

- Bachelor's degree in business management, accounting or directly related field from an accredited institution as approved and accepted by the University of South Alabama
- Master's Degree preferred

FOR MORE INFORMATION/TO APPLY:

<https://careers.usahealthsystem.com/careers-home/jobs/6599?lang=en-us>