

Chief Financial Officer in Training

Fairfax Behavioral Health
Job Location: Kirkland, WA
Full Time/Days

JOB SUMMARY:

The successful Chief Financial Officer in training will work to develop the following skills and responsibilities:

- Monitor and control accounts receivables. Closely oversees Business Office functions to ensure cash collection goals are met, and net revenue is properly stated.
- Improve the profitability of the hospital. Continually monitor costs in all areas, especially staffing as it relates to patient volume.
- Develop and monitor policies and procedures within generally accepted accounting principles and corporate guidelines to ensure sufficient cash flow, reduced hospital operating costs, and increased revenues.
- Prepare monthly financial statements, financial packages, reports/analysis
- Provide reconciliations, account analysis, and other information for Reimbursement Department, Tax Department, Auditors, etc., to aid in preparation of reports.
- Prepare annual budget in conjunction with UHS standards. In cooperation with management and department heads, reviews prior financial results and discusses anticipated changes to highlight future needs and trends of the facility.

MINIMUM REQUIREMENTS:

- Minimum of 5 years of experience in a financial role in an inpatient healthcare setting.
- Acute Care Hospital and behavioral health strongly preferred.
- Experience in multiple areas of healthcare finance and accounting required AP/AR, payroll, accounting, business office, financial counseling, budgeting etc.

EDUCATION/LICENSES/CERTIFICATIONS:

- Minimum education requirement of a Bachelor's degree in accounting.
- Master's degree **preferred**.

ADDITIONAL INFORMATION:

Candidate must be open to relocation once training is successfully completed. UHS operates nearly 200+ Behavioral Health Facilities nationwide. Candidates that successfully complete the program will be placed in a Chief Financial Officer role and will need to be open to relocation. Relocation assistance is provided to candidates by UHS once program is completed.

FOR MORE INFORMATION/TO APPLY:

<https://jobs.uhsinc.com/fairfax-behavioral-health/jobs/244239?lang=en-us>