Senior Revenue Cycle Associate

Baylor College of Medicine
Job Location: Houston, TX
Full Time/Days

JOB SUMMARY:

This position is located in the Patient Business Services Department, Baylor Medicine's revenue cycle department, and reports directly to the Sr. Director of Clinical Services in charge of overall clinical metric management, clinical department revenue cycle-based process/project management, affiliate relations, etc. This position will be responsible for the overall revenue cycle management for around 11 of Baylor Medicine's clinical departments, including being the liaison between the clinical departments and the PBS, and assisted with projects under the Sr. Director's purview.

The ideal candidate would be someone with strong critical thinking, analytical skills and clinical operations experience. They would need to have strong written and verbal communication skills as well.

MINIMUM REQUIREMENTS:

- Four years of relevant experience.

EDUCATION/LICENSES/CERTIFICATIONS:

- Bachelor's Degree

PREFERRED QUALIFICATIONS:

- Master's Degree in Health Administration or MBA, or an equivalent degree (or currently enrolled in said degree program).
- Three to five years of healthcare revenue cycle, healthcare project management, or healthcare clinical operations (with clinic-based revenue cycle responsibilities) experience.

FOR MORE INFORMATION/TO APPLY:

https://jobs.bcm.edu/job/Senior-Revenue-Cycle-Associate/1144783100/