

# Health Information / ROI Technician

**UF Health Shands Hospital**

Job Location: Ocala, FL

Full Time/Days

## **JOB SUMMARY:**

Responsible for interpreting all requests for copies of medical records, ensuring compliance with legal and regulatory requirements relevant to the privacy and security of protected health information. Will safeguard and protect patient privacy by identifying protected health information, ensuring only authorized individuals are granted access to the information and will abide with all relevant hospital policies, State of Florida and HIPAA regulations.

## **MINIMUM REQUIREMENTS:**

- Must have a minimum of one year of experience in release of information in a health care setting.
- Must have experience with an EMR.
- Knowledge of federal and state regulations related to release of information, including HIPAA rules and regulations, required.
- Knowledge of revenue cycle preferred.
- Ability to work under pressure for an extended period of time.
- Excellent written and verbal communication skills.
- Strong organizational/interpersonal skills, attention to detail and ability to multitask required.

## **EDUCATION/LICENSES/CERTIFICATIONS:**

- AA/AS degree in health information, information technology or related field.
- Registered Health Information Technician/Administrator (RHIT/RHIA) preferred.

## **FOR MORE INFORMATION/TO APPLY:**

[https://shands.careers.ufhealth.org/jobs/HIM/ROI\\_Tech\\_I\\_Ocala\\_Neighborhood\\_Hospital/Ocala\\_Florida/100/363689/](https://shands.careers.ufhealth.org/jobs/HIM/ROI_Tech_I_Ocala_Neighborhood_Hospital/Ocala_Florida/100/363689/)