

Revenue Cycle Manager

Sage Primary & Palliative Care

Job Location: Phoenix, AZ

Full Time/Days

JOB SUMMARY:

The Revenue Cycle Manager is responsible for the maximization of revenue and cash flow while maintaining the highest levels of patient, physician and team member satisfaction and relations. This includes management oversight of all business-related functions of the patient visit from point of entry to accurate adjudication of the patient's account. Specific areas of responsibility include coding, billing and collections, patient insurance data processing, denials management, integrity of patient accounts and accounts receivable management. The Revenue Cycle Manager is responsible for the direction of these efforts to ensure the accuracy and timeliness of charge capture, coding, claims submission, follow-up, denial and underpayment management.

MINIMUM REQUIREMENTS:

- Minimum of 5 years of healthcare revenue cycle experience with at least 2 of those years in a supervisory capacity.

EDUCATION/LICENSES/CERTIFICATIONS:

- High school diploma or equivalent combination of education and experience.
- Current CPC certification

ADDITIONAL INFORMATION:

- This position will be M-F 100% in office

FOR MORE INFORMATION/TO APPLY:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=8e7d10b6-15d4-4c4a-95d4-75bc4ddf011e&cclid=19000101_000001&type=JS&lang=en_US&jobId=508411