

# *On-Demand*

## **Ethics and HIPAA Basics**

### **A Continuing Education Training Program**

Training for Healthcare Executives, Managers, and HIPAA Officers



### **Online, On-Demand Training 24/7**

This course is online, on-demand with no scheduled classes to attend during your 45-day access to course materials.

### **Earn Continuing Education Units (CEUs)**



**2 CEUs:** This program has been approved for 2 continuing education units by the American Institute of Healthcare Compliance for AIHC Certified Professionals. These continuing education units may be applied towards the HIPAA or Ethics Category CEU Renewal Requirements for all AIHC credentials.

### **Course Learning Objectives**

- Developing a Culture Demonstrating Ethical Behavior Increases HIPAA Privacy Compliance
  - Addressing challenges surrounding HIPAA and the use of Artificial Intelligence (AI)
- Background
- Due Diligence – Promoting Confidentiality
- Compliance as a Part of Ethics
- Code of Conduct
  - Key Tool for Management
  - Code of Conduct as a Part of Ethics
- Creating Your Code of Conduct
- Implementing a Code of Conduct
  - Methods of Implementing Codes
  - Understanding the Code
  - Accepting the Code
  - Ethics in Leadership

### **Computer Requirements and Time Limits**

To successfully complete this course, you will need high-speed internet access, email, and [Adobe Reader](#). If you do not have Adobe Reader, use the link provided above to download it for free from the Adobe website.

You will have access to the online AIHC course page for 45 days starting on your enrollment date. Your course enrollment will begin on the date that the AIHC Office receives your course tuition registration payment. You will receive notification from our office when your course enrollment begins. Please check with your employer regarding date requirements for your completion of this training.



## Included in the Course Tuition

- Access to the Ethics and HIPAA Basics Training page on the AIHC Exams website is provided for 45 days.
- An online study guide for the Online Ethics and HIPAA Basics Quiz is provided on the training page.
- The Online Ethics and HIPAA Basics Quiz is accessed through the training page.
- A Certificate of Completion is awarded for passing the Online Ethics and HIPAA Basics Quiz with a minimum score of 80%.

## Cost of this Training: \$25 per Person

## How to Register for this Course

**Register Online – [Click here](#) to return to the Course Page, Enroll and Pay!**



We accept online registration payment via credit card.

**Register Via Mail or Fax:** Scroll down for a hard copy enrollment form. Mail or fax your completed form to the AIHC Office to submit your registration and payment information.

## Refund Policy




View the Refund Policy Posted on the Home Page of our Website under Financial Policies [www.aihc-assn.org](http://www.aihc-assn.org)



# HARD COPY REGISTRATION FORM

## Ethics and HIPAA Basics – Online

*Please submit one form per person*

<b>Name &amp; Credentials:</b>	<b>Enrollment Date:</b>
<b>Home Address:</b>	<b>Employer Name &amp; Address:</b>
<b>Current Job Position:</b>	
<i>(For website administration and registration confirmation)</i> <b>Primary Email Address:</b>  <b>Alternate Email Address:</b>	<b>Work Phone Number:</b>  <b>Alternate or Cell Phone Number:</b>
<b>Credit Card Payment Information:</b> <div style="display: flex; justify-content: center; align-items: center; gap: 20px; margin: 10px 0;">    </div> <div style="display: flex; justify-content: center; align-items: center; gap: 20px;"> <span><input type="checkbox"/> MasterCard</span> <span><input type="checkbox"/> VISA</span> <span><input type="checkbox"/> Discover</span> </div>	
Amount Approved on this Credit Card: <input type="checkbox"/> \$25 Tuition	
Card Number: _____	
Security Code: _____	Expiration Date: _____
Billing Address for this Card: _____	
Name As It Appears on this Card: _____	
Authorized Signature & Date: _____	
<p><b>Please Make Checks Payable to: AIHC</b></p> <p><b><input type="checkbox"/> \$25 Tuition</b></p> <p><b>AIHC Mailing Address: 3637 Medina Road, Suite 15, Medina, Ohio 44256</b></p> <p><b>AIHC Fax Number: (330) 952-0716</b></p> <p><b>How did you hear about us?</b></p> <p> <input type="checkbox"/> Mail             <input type="checkbox"/> Email             <input type="checkbox"/> Co-Worker             <input type="checkbox"/> AIHC Website             <input type="checkbox"/> Social Media             <input type="checkbox"/> Other: _____         </p>	

