

E/M Coding & Documentation

*Online, On-Demand Short Course Addressing Changes to CPT
Evaluation & Management Services*



A Continuing Education Training Program

This training is designed for those coding, billing and documenting evaluation and management (E/M) services in a patient's medical records and is **highly recommended** for Electronic Health Record Vendors, Health Plans and Special Investigation Unit (SIU) Auditors.

Online, On-Demand Training 24/7

This course is online and on-demand with no scheduled classes to attend during your 45-day access to course materials.

Earn Continuing Education Units (CEUs)



5 Core CEUs This program has been approved for 5 continuing education units by the American Institute of Healthcare Compliance for AIHC® certified professionals. These continuing education units may be applied to complete Core CEU requirements for the following professionals: Certified Healthcare Auditors (CHA); Certified Healthcare Billing Specialist (CHBS), Certified Healthcare Collections Manager (CHCM), Clinical Documentation Improvement Professionals (CMDP); Certified Outpatient Clinical Appeals Specialists (COCAS); Certified Outpatient Revenue Cycle Managers (CORCM) and Certified ICD-10-CM trainers (ICDCT-CM).

What You Will Learn in Five Easy Lessons

- Each lesson includes a short quiz for review

Introduction to Evaluation & Management (E/M) Documentation Improvement

- Facing Challenges Related to E/M Documentation Requirements
- Overview of Clinical Documentation & Progress Notes
- The Changing Health Care Environment – Increased Poverty
- Achieving Compliant E/M Documentation to Avoid Fraud, Abuse & Waste
 - Program Integrity – Documentation Matters Toolkit
- Additional Skill Sets for Success
- Confidentiality & HIPAA Compliance

Importance of Documenting & Coding the Patient's Condition

- Medical Necessity is the Basis of Reimbursement
- Reporting the Patient's Condition in ICD-10-CM
 - Extensions & Reporting Episode of Care; Laterality; Location; Combination Codes
 - Avoid Confusion – Similar Character Examples
 - Tabular Notations
- Code Assignment and Clinical Documentation Criteria
 - Documentation by Clinicians Other than the Patient's Provider
 - When Conditions Are Not an Integral Part of Disease
 - Sequela; Complications of Care; Acute & Chronic Conditions



What You Will Learn in Five Easy Lessons, Continued

Concept of Time, Documentation and Levels of Service for 2024 E/M

- Are Your Electronic Health Record (E.H.R.) Templates Updated?
- Which to Choose? Time or MDM?
- General Guidelines Regarding Documentation of Time
 - What Counts as “Time”
 - What Not Considered as “Time”
- Split/Shared Visits – Guidelines on Time & Billing
- Prolonged Services & Time
 - Prolonged Clinical Staff - Coding & Documentation
 - Prolonged Inpatient/Observation Service
- Time & Critical Care Visits

Medical Decision-Making (MDM) for Evaluation & Management 2023

- Documentation Guidelines and MDM
- 3 Elements Define Office/Outpatient Service MDM
- Documentation of Complexity
- Review of 2024 AMA Risk Table:
 - Components Required for Straightforward; Low; Moderate; High Complexity
- Terms & Definitions Related to MDM
 - Amount and/or Complexity of Data
 - Risk of Complications and/or Morbidity or Mortality of Patient Management

E/M Coding 2024 Revisions

- Office/Outpatient Visits
 - Changes to the Description of Time for Office Visits
 - New vs. Established Patient Guidelines
 - On-Call Instances
 - NP & PA
 - Prolonged Services Code 99417
- Emergency Department Visits
 - Guidelines; Coding & Determining Level of Service Using MDM
- Inpatient/Observation
 - Guidelines for coding and documentation
 - Prolonged Services Code 99418
- Discharge Services
 - Same Day Admit/Discharge
 - Hospital Inpatient or Observation Discharge Services – Documentation Requirements
- Consultations
 - Guidelines, Minimum Time Requirement
 - Office or Other Outpatient Consultations
 - Consultations Performed in the Inpatient/Observation Status Settings



The information contained in this program is not all-inclusive. Please retain a professional consultant or attorney for coding or legal advice. CPT® Copyright - American Institute of Healthcare Compliance, Inc. (AIHC®) is a 501(c)(3) Non-Profit training organization. AIHC® provides the American Medical Association (AMA) Current Procedural Terminology (CPT®) codes copyrighted by the AMA for demonstration and educational purposes under Fair Use copyright law.

Computer Requirements and Time Limits

To successfully complete this course, you will need high-speed internet access, email, and [Adobe Reader](#). If you do not have Adobe Reader, use the link provided above to download it for free from the Adobe website.

You will have access to the online course page for 45 days starting on your enrollment date. Your course enrollment will begin on the date that our office receives your course tuition registration payment. You will receive notification from our office when your course enrollment begins. Please check with your employer regarding date requirements for your completion of this training.

Course Tuition Includes

- Access to the training page on our website is provided for 45 days.
- Online quizzes throughout the training.
- A Certificate of Completion is awarded for passing the course with a minimum score of 80%.

Cost of this Training: \$75

How to Register for this Course

Register Online – [Click here](#) to register securely for this training program.

We accept the following credit cards online via the secure payment portal located on the course registration page.



Need to Mail a Check or Money Order?

Scroll down, complete the hardcopy enrollment form and enclose it with your payment.

Refund Policy

View the Refund Policy Posted on the Home Page of our Website under Financial Policy www.aihc-assn.org



HARD COPY REGISTRATION FORM

E/M Coding & Documentation Changes – Online Training Program

Please submit one form per person

Name & Credentials:	Enrollment Date:
Home Address:	Employer Name & Address:
Current Job Position:	
<i>(For website administration and registration confirmation)</i> Primary Email Address: Alternate Email Address:	Work Phone Number: Alternate or Cell Phone Number:

Please Make Checks Payable to: AIHC®

[] \$75 Tuition

Mailing Address: 3637 Medina Road, Suite 15, Medina, Ohio 44256

Please do not send credit card information, for secure credit card payments:

Register Online – [Click here](#) to register securely for this training program.

Or request an invoice by emailing RegistrationDepartment@aihc-assn.org, or call 330-241-5635 (option 2)

We Accept the Following Credit Cards:



AIHC® is a 501(c)(3) Non-Profit Licensing/Certification Partner with CMS.

Thank you for choosing AIHC for your training needs.



How did you hear about us?

Mail
 Email
 Co-Worker
 Our Website
 Social Media
 Other: _____

