Compliance Auditor, Senior I

UPMC

Job Location: Pittsburgh, PA/Hybrid

Full Time/Days

JOB SUMMARY:

- Comprehensive Auditing: Conduct UPMC-wide audits to ensure medical record documentation supports the services coded and billed in accordance with state and federal regulations.
- Code Validation: Validate ICD-10-CM, CPT, and HCPCS codes to ensure consistency and efficiency in claims processing, data collection, and quality reporting.
- Regulatory Compliance: Conduct audits on various compliance topics to evaluate adherence to state and federal laws, regulations, and policies.
- Reporting: Prepare written reports of audit results, including recommendations for improvement and compliance with state and federal laws and regulations.
- Stakeholder Communication: Communicate audit findings and corrective actions to key stakeholders.
- Leadership Advising: Advise leadership on regulatory requirements for coding documentation and billing to ensure services are submitted according to payor guidelines and related regulations.
- Knowledge Maintenance: Stay current with regulatory trends and changes in coding policy and reimbursement methods.

MINIMUM REQUIREMENTS:

- 4 or more years of experience in medical coding, billing, auditing and compliance.
- Extensive knowledge of CMS, and third-party payer coding, billing, and documentation compliance regulations required (MS-DRG, APR-DRG, APC, APG, or ICD10-CM, HCPCS, CPT, Modifiers, etc.).
- Knowledge of coding/classification systems appropriate for inpatient /outpatient, DRG prospective payment system or office setting E/M codes.
- Experience in an academic medical center setting is strongly preferred.
- Knowledge of key revenue cycle processes, and clinical documentation is strongly preferred.
- Proficiency with associated technology solutions such as Microsoft Excel, Word and PowerPoint is required.
- Must be able to demonstrate a high degree of professionalism, enthusiasm and initiative daily.
- Must have strong interpersonal, organizational, analytical and communication skills.
- Ability to work in a fast-paced environment.
- Must have ability to manage multiple tasks and projects, and forge strong interpersonal relationships within the department and with other departments.
- The ability to identify, interpret and summarize relevant policy and regulation in a clear and timely manner is essential.
- Experience researching and interpreting regulation and performing internal investigations is essential.
- Attention to detail is critical to the success of this position.
- Excellent planning, communication, documentation, organizational, analytical, and problem-solving abilities.
- Data Analytics experience is strongly preferred.

EDUCATION/LICENSES/CERTIFICATIONS:

- High School Diploma or equivalent required.
- Associate's degree or higher or comparable technical school diploma is required.

- One of the following is required:
    - Certified Coding Specialist (CCS)
    - Certified Inpatient Coder (CIC)
    - Certified Evaluation & Management Coder (CEMC)
    - Certified Professional Medical Auditor (CPMA)
    - Certified Professional Coder (CPC)
    - Certified Medical Coder (CMC)
    - Registered Health Information Administrator (RHIA)
    - Registered Health Information Technician (RHIT)
    - Licensed Professional Nurse (LPN)
    - Registered Nurse (RN)
- Required: Act 34

ADDITIONAL INFORMATION:

- This position will be based out of **Forbes Tower in Pittsburgh, PA**. This is an onsite position with the potential to work from home.

FOR MORE INFORMATION/TO APPLY:

https://careers.upmc.com/job/21666484/compliance-auditor-senior-i-hybrid-remote-pittsburgh-pa/