

# Director of Revenue Cycle

**Aligned Modern Health**

Job Location: Remote

Full Time/Days

## **JOB SUMMARY:**

Director of Revenue Cycle will report to the Chief Financial Officer and lead revenue cycle strategy, implementation, and performance across the organization. This position will be responsible for managing a growing revenue cycle and provider credentialing team of both onshore and offshore workers. The successful Director will lead a team that reduces collection variances, minimizes days of receivables outstanding, identifies opportunities to improve billing and collections practices, supports medical practice teams to ensure claim handling is managed properly, nurtures payor and internal relationships, and keeps apprised of changes within the payor systems that should be adopted. This is a remote based role with a strong preference for someone who can accommodate travel to Chicago clinics at least once a quarter. Local candidates are preferred, but qualified remote candidates in the United States who can maintain central time zone work hours will also be considered.

## **MINIMUM REQUIREMENTS:**

- Self-directed, high performer with desire to work in a fast-paced growth-stage environment
- Minimum 10 years of experience managing day-to-day operations of a high-volume central billing office and multi-site facilities
- Broad experience in managing insurance and self-pay revenue cycles within large-scale, multi-location healthcare environments, such as dental chains, rehabilitation centers, or comparable healthcare organizations
- Effective leadership skills and proven experience leading a team including development and achievement of department goals and objectives to include staff performance measures and reporting results
- Proven track record of managing offshore teams both in office and remote working, including development and monitoring of KPIs on productivity.
- Cloud Based medical billing software required.
- Advanced Excel skills, including vlookups and pivot tables required
- Working knowledge of CPT codes (including modifiers) and ICD-10 codes
- Demonstrated track record of aggressively decreasing receivables and increasing cash collections without adverse impact on employee morale or patient satisfaction
- Solid financial acumen and very strong analytical and problem-solving skills
- Excellent interpersonal skills with desire to work hard toward a common purpose, while handling multiple priorities, having fun and maintaining a sense of humor
- Unimpeachable integrity
- Strong desire to drive positive changes in healthcare

## **ADDITIONAL INFORMATION:**

- The role pays \$100,000-130,000 per year (based on experience) plus discretionary annual bonus potential.
- The Director of Revenue Cycle will lead a team comprised of both offshore and onshore team members and have the opportunity to reshape and/or build teams, processes, and procedures as they see fit. We are seeking candidates with the entrepreneurial spirit, business judgment, collaborative attitude, and results orientation it will take to truly make an impact on our business and our mission to deliver substantial value to our patients, our providers, and the overall healthcare system.

## **FOR MORE INFORMATION/TO APPLY:**

<https://aligned-modern-health.breezy.hr/p/d6c75b7bdf50-director-of-revenue-cycle>