

Director, Billing Compliance

Dana-Farber Cancer Institute

Job Location: Remote/MA

Full Time/Days

JOB SUMMARY:

Reporting to the VP, Chief Compliance Officer with a dotted line reporting relationship to the VP, Revenue Performance Management, the Director of Billing Compliance ensures the integrity and accuracy of billing practices within the organization. This role involves developing and implementing compliance programs that adhere to regulations and industry standards, focusing on hospital and professional billing compliance. The Director acts as the 'second line of defense' to ensure effective operational processes for accurate billing across the Dana-Farber enterprise, collaborating with clinical, administrative, and financial teams. Responsibilities include preparing risk assessments, conducting investigations, responding to audits, and sharing program findings with providers and leadership. Additionally, the Director works with various departments to develop internal controls for managing billing risks and participates in committees and projects to collaborate on best practices.

MINIMUM REQUIREMENTS:

- 10 years of experience in healthcare billing compliance as well as demonstrated management experience required.
- Epic hospital billing (HB) and professional billing (PB) modules preferred.
- Cancer center experience preferred.

EDUCATION/LICENSES/CERTIFICATIONS:

- Bachelor's degree in healthcare administration, management, or related field required.
- Master's degree in a related field preferred.
- Certified Coder (CCS, CPC, RHIT or RHIA) required.
- Health Care Compliance Association (HCCA) Certification in healthcare compliance (e.g., CHC) preferred.

ADDITIONAL INFORMATION:

- Work Location: Remote: occasional time on campus.

FOR MORE INFORMATION/TO APPLY:

https://careers.dana-farber.org/job/11832/director-billing-compliance-finance-accounting-us-ma-brookline-10-brookline-place/?utm_source=director_billing_compliance