

Director & Deputy Compliance Officer

Physician Partners of America

Job Location: Remote

Full Time/Days

JOB SUMMARY:

The Director & Deputy Compliance Officer are deputy heads of the compliance department and responsible for assisting the CCO with oversight of the day-to-day management of the company's compliance and risk management program. Responsible for assisting the CCO in oversight of the Corporate Ethics and Compliance Program, including coordinating and monitoring training regarding compliance with laws, regulations, and Corporate policies and procedures. Coordinate investigations of alleged violations of policies and procedures. Responsible for monitoring all contractual agreements, ensuring compliance with corporate policies. This includes oversight of regulatory compliance with applicable State and/or Federal requirements.

MINIMUM REQUIREMENTS:

- Minimum of 10 years of experience in a healthcare compliance role.
- Previous experience leading compliance in an auditing role.
- Previous experience with billing and coding clinical and surgery center claims.
- Knowledge of federal (including HIPAA) and state regulatory requirements.
- Excellent analytical, decision-making, and creative problem-solving skills.
- Good computer software skills and knowledge
- Must have risk assessment and research skills to identify compliance risks.
- Moral integrity to understand and promote complying with rules and regulations.
- Ability to plan, organize and direct compliance services.
- Review and evaluate the work of compliance staff and auditors.
- Ability to read and communicate effectively in English. Additional languages preferred.

EDUCATION/LICENSES/CERTIFICATIONS:

- Bachelor's degree in business administration, healthcare, or other related field required, Master's degree preferred
- Healthcare Compliance Certification

ADDITIONAL INFORMATION:

- The job is full-time, Monday through Friday. Work hours may be subject to change, depending on need. Job can be performed remotely, with occasional travel to PPOA locations.

FOR MORE INFORMATION/TO APPLY:

<https://www.physicianpartnersofamerica.com/careers/> (Scroll to "Other" category and click this position)