

Quality Assurance Auditor II

The University of Utah

Job Location: Remote

Full Time/Days

JOB SUMMARY:

We are looking for an experienced Quality Assurance Auditor II to join our team. As the Quality Assurance Auditor II, you will conduct audits of medical coding to increase coding accuracy and identify opportunities for improvement and training within an organization that provides healthcare patient services. Review audit results with medical coding management and staff. Provide training on coding guidelines, medical terminology, and proper documentation techniques. Serve as resource for information on coding standards and regulatory requirements. Mid-level support role. Completes routine tasks under moderate supervision.

MINIMUM QUALIFICATIONS:

- EQUIVALENCY STATEMENT: 1 year of higher education can be substituted for 1 year of directly related work experience (Example: bachelor's degree = 4 years of directly related work experience).
- Medical Coding Quality Auditor (Healthcare), II: Requires at least 1 year of related experience.

PREFERENCES:

- An especially qualified candidate will also possess the following:
 - Associate's degree preferred
 - CPC, AAPC Certification Required
 - Minimum 6 years coding with progressive coding experience in multiple specialties
 - Minimum 2 years auditing
 - Applicants must demonstrate the potential ability to perform the essential functions of the job as outlined in the position description.

ADDITIONAL INFORMATION:

- Employment is contingent on the successful completion of a background check and the adherence to departmental policies, including UMB's Telecommuting Agreement which requires a distraction-free and HIPAA compliant workplace, cameras on for all virtual calls/meetings, and the ability to work during office hours or assigned shift (M-F, approximately 8am to 5pm Mountain Time) regardless of what time zone you live in. Additionally, new hires are required to provide their own monitors (two) and reliable internet service.
- While UMB is a remote department and this role will be performed remotely, interested applicants should note the following:
 - This role is expected to work during UMB office hours which are Monday through Friday, 8am to 5pm Mountain Time.
 - The University of Utah is committed to providing jobs to individuals located in Utah, and sees remote roles like this as an opportunity to provide amazing employment opportunities to those living in remote areas of the state. As such, Utah-based applicants may be prioritized in the screening process.
 - At this time, the University of Utah is unable to employ individuals living in California, Colorado, New York, Oregon, or Washington.

FOR MORE INFORMATION/TO APPLY:

<https://employment.utah.edu/salt-lake-city-ut/quality-assurance-auditor-ii/09DCF340A1CC4A67B7F139234859E8A5/job/>