

Coding Specialist – Outpatient Surgery

Baptist Health

Job Location: Remote/FL

Full Time/Days

JOB SUMMARY:

- Accurately codes Outpatient Surgery and Observation records for the classification of all diseases, injuries, procedures, and operations using the ICD10CM and CPT4 coding system for BHSF facilities.
- Ensures compliance of coding rules and regulations according to Regulatory Agencies (CMS, OIG). Works as a team to meet departmental goals and AR goals.
- Abstracts prescribed data elements from the medical records.

MINIMUM REQUIREMENTS:

- Knowledge of encoder system, outpatient prospective payment system (OPPS), APCs/EAPGs and Ambulatory Surgical Center payment system (ASC).
- Knowledge and thorough understanding of National and Local Coverage Determination, NCD and LCD, Policies.
- Competency in Word and Excel.
- Skill in operating personal computer and utilizing a variety of software applications and perform basic troubleshooting.
- Self-motivator with ability to work independently and productively in a remote environment.
- Ability to communicate effectively with coworkers, management staff and physicians.
- Minimum Required Experience: 2 Years

EDUCATION/LICENSES/CERTIFICATIONS:

- High School, Cert, GED, Trn Exper.
- Certified Record Health Information Technician (RHIT) and/or Registered Health Information Administrator (RHIA), preferred.
- Certified Coding Specialist, CCS preferred.

FOR MORE INFORMATION/TO APPLY:

<https://careers.baptisthealth.net/us/en/job/154911/Coding-Specialist-Outpatient-Surgery-Health-Information-Management-FT-8A-4-30P>