

# Quality Assurance Manager

TMF Health Quality Institute

Job Location: Remote

Full Time/Days

## JOB SUMMARY:

Ensures decision makers adjudicate cases accurately by performing quality audits, reviews, and publishing audit results and conducting meetings, providing coaching, and training on quality.

## Essential Responsibilities:

- Oversees, plans, and monitors the quality assurance program
- Oversees, plans, and audits to ensure timeliness, accuracy, and consistency in reconsideration decisions
- Oversees, develops, and identifies individual and collective training opportunities based on audit findings and/or data analysis of reconsiderations decisions to help improve individual and corporate quality
- Oversees, plans, prepares, reviews and analyses data to identify problems, trends and improvement opportunities
- Oversees, plans, and reviews reopened cases and cases from the problem log in order to identify trends and needs for improvement

## MINIMUM REQUIREMENTS:

- Five (5) years medical dispute, Medicare appeals or clinical experience in a healthcare setting
- Three (3) years management or supervisory
- Two (2) years of training
- Medicare
- Healthcare Professional (or professional specified within or relevant to contract) with demonstrated experience writing or making medical necessity decisions
- Nursing, Physical Therapy, Respiratory Therapy or Occupational Therapy experience; or relevant experience specified within or relevant to contract
- Resided in the United States for a minimum of three (3) years out of the last five (5) years (Per Contract Requirement)
- Experience directly relevant to Medicare managed care appeals or utilization management activities, preferred

## EDUCATION/LICENSES/CERTIFICATIONS:

- Associate's degree or 60 or more credit hours towards a Bachelor's degree from an accredited college or university in healthcare or related discipline
  - Additional Medicare appeals or clinical experience in a healthcare setting may be substituted for Associate's degree on a year per year basis. (Experience requirements may be satisfied by full-time experience or the prorated part-time equivalent.)

## FOR MORE INFORMATION/TO APPLY:

<https://tmfc2c.rec.pro.ukg.net/TMF1000THQ/JobBoard/de5ea727-ae1a-4f3d-9738-792c056d4128/OpportunityDetail?opportunityId=2361465e-e8a1-457d-86df-84bd8d99f9c1>