

Auditor Technical Trainer (Outpatient/Specialty Audits)

Cotiviti

Job Location: Remote

Full Time/Days

JOB SUMMARY:

This role is part of the training team for the Clinical Chart Validation team. This position is responsible for improving the technical effectiveness of our teams by planning, developing, and delivering technical training, mentoring, and assessment. The individual will work collaboratively with subject matter experts in the Commercial & Government Audit Teams, Quality Assurance, Concept Development, and others to validate workflows and communication tools to enhance audit productivity, performance, and client satisfaction.

MINIMUM REQUIREMENTS:

- Clinical /Nursing experience in an SNF, IRF, and HH setting is required.
- 5 to 7+ years of working with a broad knowledge of medical claims, billing/payment systems provider billing guidelines, payer reimbursement policies, medical necessity criteria, and coding terminology.
- Adherence to official coding guidelines, coding clinic determinations, and CMS and other regulatory compliance guidelines and mandates. Requires expert coding knowledge - CPT and HCPCS codes.
- Strong presentation skills. Comfortable in presenting/defending audit logic to clients and key stakeholders (i.e. hospitals, physicians, validation contractors, auditing team, etc.).
- Independent thinker, logical, strategic, with a high focus and attention to detail.
- Effective communication and presentation style (written and verbal) with proven ability to positively influence behavior and outcomes.
- Knowledge of principles and methods for curriculum and training design, teaching and instruction for individuals and groups, and the measurement of training effects.
- Competent administrative and organizational skills, ability to multitask, set priorities, and meet deadlines.
- Professional demeanor: Ability to creatively solve problems, deal with ambiguity, develop and implement policy and procedures, perform analysis and prepare reports, and foster team building.
- High level of proficiency with all audit technology i.e., R3, CAT, etc.
- Proficiency in Word, Access, Excel, PowerPoint and other applications.
- Excellent written and verbal communication skills.
- Applicants should have home health, IRF, and SNF experience.

EDUCATION/LICENSES/CERTIFICATIONS:

- Associates Degree or equivalent relevant experience required. Bachelor's degree in Nursing, Healthcare Economics, Health Information Management, and/or Business, preferred, or 5 – 7 years of relevant experience (experience in any of the following: claims auditing/quality assurance/recovery auditing).
- Coding certification is required and maintained as a condition of employment. (CCS, CPC, etc.). Candidates who hold a CCDS will also be given consideration but will need to obtain a coding certification within 6 months.

FOR MORE INFORMATION/TO APPLY:

<https://careers-cotiviti.icims.com/jobs/18507/auditor-technical-trainer-%28outpatient-specialty-audits%29/job>