

Corporate Compliance Analyst

Memorial Hermann Health System

Job Location: Houston, TX

Full Time/Days

JOB SUMMARY:

Responsible for performing multiple compliance program projects and activities, including policy interpretation, compliance investigations, regulatory research, program reporting, compliance education and training, risk assessment, and auditing and monitoring activities related to all aspects of Memorial Hermann's complex business environment.

MINIMUM REQUIREMENTS:

- Two (2) years of relevant experience preferably in compliance, legal, healthcare, auditing, or consulting, or an equivalent combination of experience and Masters or Doctoral level education
- Demonstrates integrity, discretion, flexibility, and the ability to work in a team environment
- Strong project management and organization skills, including the ability to manage multiple priorities simultaneously
- Strong problem-solving skills, including the ability to think critically when evaluating problems and making decisions
- Strong attention to detail and analytical skills, including the ability to analyze and interpret information related to business operations and processes
- Effective verbal and written communication skills, including the ability to create accurate reports and deliver information verbally and in writing
- Strong customer service and interpersonal skills, including the ability to interact and build relationships with individuals at all levels of the organization
- Computer proficiency in Word, Excel, and PowerPoint

EDUCATION/LICENSES/CERTIFICATIONS:

- Bachelor's degree preferably in business, healthcare, or equivalent degree
- Advanced degree (e.g., Masters, MBA, MHA, JD, etc.) **preferred**

FOR MORE INFORMATION/TO APPLY:

https://memorialhermann.wd5.myworkdayjobs.com/external/job/Memorial-Hermann-Tower/Senior-Compliance-Auditor_100175756