



## Revenue Integrity Analyst I

Job Location: Remote Eligible  
Full Time, Days

### POSITION SUMMARY:

Under the direction of Revenue Integrity Management, uses established and systematic processes and tools to correct and guide clinical teams through charge capture edits for continuous flow of revenue. Build and maintain relationships with assigned clinical management for on-going communication into accurate charge capture and build of new services.

### RESPONSIBILITIES:

- Understands and completes chargemaster requests in accordance to following federal and state regulatory requirements and organizational pricing methodology
- Acts as a subject matter expert for capturing of charges to assigned Service Line departments
- Clears Revenue Integrity Work queues for timely revenue flow
- Stays abreast of regulatory updates affecting assigned Service Line departments of the organization and provide information as needed to management
- Performs department-specific charge capture analysis and provides feedback to clinical department management
- Performs other related duties as assigned
- Familiar with standard concepts, practices, and procedures within the field
- Relies on experience and judgment to plan and accomplish goals
- Regular and predictable attendance is an essential job function
- Competent to meet age-specific needs of the unit assigned

### REQUIREMENTS AND MINIMUM QUALIFICATIONS:

- Bachelor's degree in Business Administration, Accounting, Healthcare Administration or a related field preferred
- Minimum 3 years' recent applicable experience in healthcare Revenue Cycle preferably Revenue Integrity required
- EPIC proficiency in Hospital or Professional billing administration preferred and familiarity with reimbursement methodologies
- Strong problem-solving skills; able to perform independently, using sound judgment
- Demonstrated knowledge of current Medicare, Medicaid, and other governmental payer regulations
- Preferred candidate will have Charge master experience, EPIC experience, and auditing experience

### FOR MORE INFORMATION ABOUT KOOTENAI HEALTH/ TO APPLY:

<https://pm.healthcaresource.com/cs/kootenai/#/job/22275>

If you have questions, don't hesitate to get in touch with Jessica Van Driel at [jvandriel@kh.org](mailto:jvandriel@kh.org)