

Revenue Integrity Recovery Coordinator

Munson Healthcare

Job Location: Remote

Full Time/Days

JOB SUMMARY:

The Revenue Integrity Audit Coordinator is responsible for coordinating third party audits with billing, coding, patient care management and other service lines within Munson Healthcare. Works with auditors and insurance payer representatives to resolve denials or audit disputes.

MINIMUM REQUIREMENTS:

- Minimum seven (7) or more years of experience in coding, billing, charge documentation, charge audit, or charge capture activities.
- Experience with coding, and auditing for physician practices required. RHC experience preferred.
- Proficient with MS Excel, Word and PowerPoint. Experience with Cerner and Star billing systems, report or query writing preferred.
- Experience with developing and presenting education to Physicians and clinical departments.
- Working knowledge of third party payer rules and requirements.
- Knowledge of Ambulatory Payment Classification (APC), Outpatient Prospective Payment System (OPPS) and fee for services reimbursement models, as well as Inpatient, outpatient, and physician practice billing edits.
- Exceptional organizational skills and ability to prioritize and manage multiple functions and responsibilities simultaneously.
- Excellent communication skills and the ability to work collaboratively with other departments both clinical and non-clinical.

EDUCATION/LICENSES/CERTIFICATIONS:

- Associate Degree is required **or**
- Bachelor's degree required within 2 years of accepting position. In lieu of a degree, consideration will be given to a candidate with 7 years' revenue cycle experience. Demonstrated knowledge of clinical processes, clinical coding (CPT, ICD-10, revenue codes and modifiers), charging processes, audits and billing.
- Licensure/certification as an RHIA, RHIT, CCS, CPC/COC, or other coding credentials.

ADDITIONAL INFORMATION:

The Benefits of Working at Munson:

- Competitive salaries
- Full benefits, paid holidays, and paid time off (up to 19 days your first year)
- Tuition reimbursement and ongoing educational opportunities
- Retirement savings plan with employer match and personal consulting
- Wellness plans, an employee assistance program and employee discounts

FOR MORE INFORMATION/TO APPLY:

<https://careers.munsonhealthcare.org/jobs/13826872-revenue-integrity-recovery-coordinator>