

Chief Compliance Officer

Jefferson County Department of Health

Job Location: Birmingham, AL
Full Time/Days

JOB SUMMARY:

The Chief Compliance Officer working within the Jefferson County Department of Health (JCDH) is responsible for overseeing the compliance program within the organization to ensure programs, policies, procedures and actions are in overall compliance with established laws; federal, state and local, and regulatory requirements, policies and procedures. Incumbents in this job class monitor and evaluate the overall compliance program to determine effectiveness of the programs' initiatives and efforts, establish auditing processes, identify critical compliance metrics and develop methods for gathering data and reporting outcomes. Chief Compliance Officers within the JCDH conduct periodic compliance and ethics risk assessments and develop and implement action plans to correct compliance and ethics issues. This position requires a high level of knowledge regarding federal and state healthcare laws and regulations, environmental health regulations, organizational compliance, bidding and procurement laws, practices and procedures. The Chief Compliance Officers within the JCDH exercise considerable initiative, discretion, and independent judgment in their work. This position has significant interaction and impact with other department's leadership and employees. They also may supervise support staff and report directly to the Health Officer and indirectly to the JCDH Board of Health.

MINIMUM REQUIREMENTS:

- Experience conducting compliance and ethics activities for an organization of more than 300 employees, to include duties such as: developing policies and procedures; developing and implementing compliance communication plans; developing and delivering compliance education and training; conducting risk assessments; conducting compliance audits, reviews, and investigations; conducting research on emerging laws and regulations; and reporting compliance findings and corrective actions to leadership.

EDUCATION/LICENSES/CERTIFICATIONS:

- Must be Certified Compliance & Ethics Professional (CCEP) or a Certified Leading Professional in Ethics & Compliance (LPEC), Certified in Healthcare Compliance (CHC), or possess another compliance-related certification.
- Bachelor's degree (or higher) from an accredited college or university in Public Administration, Business Administration, Public Health, Ethics, or Management, Law or Legal Studies, or another highly related area that includes coursework in business compliance and ethics.

PREFERRED QUALIFICATIONS:

- Experience working in government and/or healthcare.
- Knowledge of environmental health regulations and/or regulatory organizations.
- A juris doctorate or a master's degree (or higher) from an accredited college or university in Public Administration, Business Administration, Public Health, Ethics, or Management, Law or Legal Studies, or other highly related area that includes coursework in business compliance and ethics.
- Certified Internal Auditor or Certified Public Accountant.

FOR MORE INFORMATION/TO APPLY:

https://pbjcal.wd5.myworkdayjobs.com/JobQuest/job/Merit-System/Chief-Compliance-Officer---Health-Department-of-Jefferson-County_R0011348