

Director Of Corporate Compliance & Privacy

Tandym

Job Location: New York, NY

Full Time

JOB OVERVIEW:

A health services network in New York City is currently seeking an experienced professional to join their staff as their new Director of Corporate Compliance & Privacy. In this role, the Director of Corporate Compliance & Privacy will be responsible for playing an integral role in the oversight and management of our Corporate Compliance, Vendor Compliance and Privacy Programs.

RESPONSIBILITIES:

The Director of Corporate Compliance & Privacy will:

- Continually assess the effectiveness of departmental functioning, including the people, processes and technologies needed to achieve departmental and corporate goals and objectives
- Oversee the Corporate Compliance and Privacy investigations
- Respond to questions and concerns relating to general corporate compliance, privacy and vendor compliance matters, including exclusion screening, fraud, waste and abuse concerns, institutional gift policy, etc.
- Support the annual plan risk assessment and collaborating with the Regulatory Compliance team, to assist in identifying areas with potential compliance issues and develop work plan activities
- Track and trend corrective action plans (CAPs) related to all areas of responsibility
- Manage ongoing relationship with the Special Investigations Unit internally as well as with our delegated vendors performing FWA activities
- Review and confirm the accuracy of the data we are submitting to external agencies from both Corporate Compliance and Privacy
- Compile and finalize reports from areas of oversight for internal reporting purposes
- Develop and/or ensure that internal controls are implemented to prevent and detect instances or patterns of illegal, unethical, or improper conduct
- Lead response efforts for regulatory filings, audits, and other oversight activities by regulators
- Monitor key elements of the Corporate Compliance, Vendor Compliance, and Privacy Programs and ensure supporting policies and procedures are reviewed and updated on an annual basis and as needed
- Keep up to date on the latest developments and federal and state laws and regulations
- Assist with development and implementation of training programs for members of the workforce addressing compliance, privacy, and FWA related topics
- Provide direct management of the Senior Corporate Compliance Analyst, Privacy Analyst, and Senior Vendor Compliance Specialist
- Perform other duties, as needed

QUALIFICATIONS:

- Bachelor's degree in a health-related field.
- Minimum of 7 years of experience in healthcare compliance.
- Bachelor's Degree in a Health-related field
- CHC, CHPC, and/or CCEP
- Solid problem solving and time management skills
- Great interpersonal skills
- Excellent communication skills (written and verbal)
- Strong attention to detail
- Highly organized

DESIRED SKILLS:

- Master's Degree in Business, Administration, Public Administration or Public Health
- Health insurance plan and/or health care industry work experience.
- Knowledge of Medicaid, Medicare, Affordable Care Act, and HIPAA.
- Knowledge and experience in information privacy laws; access and release of information; FWA standards; and principles of change management.
- Expertise with Microsoft Office Suite.

FOR MORE INFORMATION/TO APPLY:

<https://careers.tandymgroup.com/jobs/280666>